

MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
TUESDAY, JANUARY 2, 2024
REORGANIZATION

1. **CALL TO ORDER:** The January 2, 2024, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Mayor Hayes called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Timothy Hayes	Jeffrey Sharer
	Brent Smith	Matthew Mayes
	Philip Kessler	Keeley Rosenthal
	Sean Brennan	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Brian Cicak, P.E.*
Police Chief:	Michael Regan*
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	Michael Tuttle*

*Not Present **Late Arrival

2. **Pledge of Allegiance:** Mayor Hayes led Council and the audience in the Pledge of Allegiance.

3. **Swearing in of Newly Elected Council Members:** Mayor Hayes swore in Timothy Hayes, Keeley Rosenthal and Sean Brennan.

4. **Council Reorganization:** Prior to nominations, Borough Solicitor Michael Kracht, provided guidelines on how the nominations work.

4a i. **Nomination of President:** Mayor Hayes called for nominations of President for the next two (2) years. Matthew Mayes nominated Timothy Hayes. Brent Smith nominated Jeffrey Sharer.

Timothy Hayes was elected President for the next two years on a vote of 4-3.

4a ii. **Nomination of Vice-President:** President Hayes called for nominations for Vice President for the next two (2) years. Brent Smith nominated Jeffrey Sharer. President Hayes nominated Matthew Mayes.

Jeffrey Sharer was elected Vice-President for the next two years on a vote of 7-0.

4a iii. **Nomination of President Pro-Tem:** Mayor Hayes called for nominations for President Pro-Tem for the next two (2) years. Matthew Mayes nominated Brent Smith.

Brent Smith was elected President Pro Tem for the next two years on a vote of 7-0.

Mayor Hayes turned the meeting over to President Timothy Hayes.

4b. Appointments: Resolution 2024-01: A brief discussion was held on current vacant positions. Mr. Brennan was added on the Resolution to serve as Council Delegate to the Penridge Area Coordinating Committee with President Hayes. Appointments were made on the Council Committees by President Hayes.

Ms. Pursell contacted Mr. Gary Mast prior to the meeting to see if he would be interested in continuing to serve as Vacancy Board Chair. Mr. Mast expressed interest.

Motion by Mr. Smith, seconded by Mr. Mayes and unanimously carried, Gary Mast was appointed as the Vacancy Board Chair.

It was also noted that the Zoning Hearing Board Alternate position is vacant. Council requested Ms. Pursell contact Mr. Robert Olsen to see if he would like to fill this position.

Motion by Mr. Mayes, seconded by Mr. Smith and unanimously carried, Resolution 2024-01: Acknowledgement of Professional Appointments and Officials, Check Signers and Appointments of Delegates to Dublin Borough Boards, Commissions and Committees was adopted, as amended.

5. Resolution 2024-02 Adopting the 2024 Fee Schedule:

Motion by Mr. Mayes, seconded by Mr. Smith and unanimously carried, Resolution 2024-02: Establishing a Consolidated Fee Schedule for the Review of Subdivision and Land Development Applications, for the Review of Building and Zoning Permit Applications, Administrative Fees and Utility Services was adopted, as presented.

6. Council President Announcements: President Hayes thanked everyone for their support and wanted to assure Council they will be moving in the right direction.

7. Public Comment on Non-Agenda Items: There were no comments at this time.

8. Approval of Minutes:

8.1. Minutes of Meeting of December 11, 2023:

Motion by Mr. Kessler, seconded by Mr. Brennan and unanimously carried, the minutes of the December 11, 2023 meeting were approved, as presented.

9. Committee Reports: Mr. Mayes would like to have a Community Day Meeting at 6:30 pm on January 22, 2024.

10. Other Business: Mr. Smith asked about the water problem at Dublin Acres. Ms. Pursell informed Council that Dublin Acres has been without water since Friday, December 29, 2023. She advised that contact was made with the Property Management Company and the necessary part is being shipped

overnight. Water should be restored Wednesday or Thursday this week. One of the pumps that gets water to the homes has failed. The Borough was made aware by residents and Mr. Kracht advised there was nothing the Borough could do. Mr. Kracht stated that this is a private water supply system and the Board of Health should be called. Mr. Mayes would like someone from the Management Company to tell Council their plan so it will never happen again. Council requested Ms. Pursell to follow up with the Board of Health.

11. Public Comments: There were no public comments at this time.

12. Comments from Council Members: Mr. Mayes and Mr. Smith thanked Vice President Sharer for his years of service. Mr. Smith also congratulated President Hayes and the new Council members.

13. Adjournment: Upon motion by Mr. Sharer, the meeting was adjourned at 8:23 p.m.

Respectfully Submitted,

Date Approved: 01/02/2024

Colleen M. Pursell
Colleen M. Pursell, Manager/Secretary