

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, OCTOBER 28, 2024**

1. **CALL TO ORDER:** The October 28, 2024, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President Tim Hayes, called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Timothy Hayes	Jeffrey Sharer
	Brent Smith	Matthew Mayes
	Philip Kessler	Keeley Rosenthal
	Sean Brennan	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Scott MacNair, Esq.* Vicki Kushto, Esq.
Borough Engineer:	Brian Cicak, P.E.*
Police Chief:	Michael Regan*
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	Michael Tuttle*

*Not Present

**Late Arrival

***Joined by Phone

2. **Pledge of Allegiance:** President Hayes led Council and the audience in the Pledge of Allegiance.
3. **Council President Announcements:** There were no comments at this time.
4. **Public Comment on Non-Agenda Items:** There were no comments at this time.
5. **Approval of Minutes:**
- 5.1. Minutes from *October 15*, 2024, Meeting:

Motion by Mr. Kessler, seconded by Mr. Brennan, and unanimously carried, the minutes of the *October 15*, 2024, meeting were approved, as presented.

6. **Payment of Bills:**

- 6.1. Bills List dated October 28, 2024, in the amount of \$39,502.26 (all funds):

Motion by Mr. Smith, seconded by Mr. Kessler, and unanimously carried, Council approved the bills list dated *October* 28, 2024, in the amount of \$39,502.26.

7. Discussion Items:

7.1. Authorization to Close Out Escrow – 171 S. Main Street: Ms. Pursell requested authorization to close out a land development escrow account established Landis Fence at 171 S. Main Street.

Motion by Mr. Smith, seconded by Ms. Rosenthal, and unanimously carried, Council approved closing out the escrow for 171 S. Main Street in the amount of \$141.10.

7.2. Discussion on New Police Vehicle: Dublin Borough Police Department received a grant through PADCED Local Share Account which will fund a new Ford Police SUV. At this time, Chief Regan is seeking Council's direction on whether they would like to move forward with a hybrid vehicle. Ms. Pursell presented a memo to Council provided by Chief Regan outlining the pros and cons of a hybrid vehicle. A brief discussion was held. Council requested that an itemized list of vehicle expenses, related to the grant, be provided.

Motion by Mr. Smith, seconded by Mr. Brennan and unanimously carried, Council approved to purchase a hybrid police vehicle using PADCED LSA Grant Funds along with up to \$1,000 of general fund money to offset the increase cost of a hybrid vehicle.

7.3. Discussion on Updating Employee Handbook - Holidays: President Hayes asked Council to consider amending the employee handbook to include Martin Luther King Day, Jr., Juneteenth and Veteran's Day as observed holidays. Additionally, he requested that Columbus Day be changed to Indigenous People's Day.

Motion by Ms. Rosenthal, seconded by Mr. Brennan and carried on a vote of 5-1, Council approved adding Martin Luther King Day, Jr., Juneteenth and Veteran's Day, and changing Columbus Day to Indigenous People's Day in the employee handbook, with an effective date of 01/01/2025.

7.4. Discussion on Alternative Energy Ordinance: The Borough currently has an Alternative Energy Ordinance No. 293 which was adopted in 2011. President Hayes presented some talking points regarding the possibility of updating this Ordinance in hopes to benefit businesses and residents of the Borough. Ms. Pursell provided a sample Model Sustainable and Renewable Energy Ordinance that the County has issued, along with Middletown Township's Ordinance as a reference. After a brief discussion it was decided to ask the Community Development Committee to meet and discuss this topic.

8. Committee Reports: Mr. Sharer advised that the Finance Committee met before the meeting and discussed the Water and Sewer Funds. The next meeting will be held on Monday, November 11, 2024 at 6:30 pm.

9. Public Comment: There were no public comments at this time.

10. Comments from Council Members: Mr. Sharer asked about the sandwich board signs outside The Anchor at Dublin Inn placed on the sidewalks. Ms. Pursell advised that staff spoke with the owner of the business previously, hoping they would take them down or apply for proper permitting. Ms. Pursell will follow up asking them to come into compliance. Ms. Rosenthal expressed concern with the timing of the traffic lights at the intersection of Main Street, Elephant Road and Maple Avenue.

11. **Adjournment:** Upon motion by Mr. Sharer, the meeting was adjourned at 8:12 p.m.

Respectfully Submitted,

Date Approved: 11/11/2024

Colleen M. Pursell
Colleen M. Pursell, Manager/Secretary