

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, SEPTEMBER 27, 2021**

1. **CALL TO ORDER:** The September 27, 2021, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council Vice President, Brent Smith, called the meeting to order at 7:30 p.m. Council President, Jeffrey Sharer, participated in the meeting via phone.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	William Benonis	Robert Olsen
	Timothy Hayes	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Laurie A. Hagey
Borough Solicitor:	Michael Kracht, Esq.*
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan*
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers*

*Not Present

**Late Arrival

2. **Pledge of Allegiance:** Vice President Smith led Council and audience in the Pledge of Allegiance.

3. **Council President Announcements:** Vice President Smith requested a moment of silence in honor of Florence Rodgers, Chair of the Zoning Hearing Board, member of Discover Dublin, and an outstanding contributor to the Borough and the Community throughout her life. It was noted flowers would be sent to an upcoming service on behalf of Borough Council and that a plaque would be presented to Florence's family at a later date. Mayor Hayes remembered Mrs. Rodgers as someone who was always trying to do what was best for the Borough and its residents.

4. **Public Comment on Non-Agenda Items:** Mr. Rod Shultz thanked the Borough and all that participated in the Historical walk which took place on Sunday, September 26th. He also thanked the Police Department for allowing their officers to assist with traffic control. There were two groups of approximately 15 people who walked the tour. Mr. Mayes added the tour was successful and is looking forward to viewing the pictures taken of the event.

5. **Approval of Minutes:**

5.1. **Minutes of Meeting of September 13, 2021:**

MOTION: A Motion to approve the Minutes of the September 13, 2021, Council meeting, as written, was made by Mr. Olsen and seconded by Mr. Benonis. The motion unanimously carried.

6. **Payment of Bills:**

6.1. **Bill Lists dated September 24, 2021, in the amount of \$89,733.35 (all funds):**

MOTION: A Motion to approve the Bill Lists dated September 24, 2021, to include the quarterly payment to PMRS, for a total of \$89,733.35 for all funds, was made by Mr. Benonis. Mr. Timothy Hayes seconded the motion, which carried unanimously.

7. Discussion Items:

7.1. Consider Approval of Dublin Town Center Escrow Retainage Reduction of \$133,244.19: Mr. Loughery approached Council at the September 13th meeting asking for a short-term release of the Escrow Retainage in the amount of \$435,000. Council asked Mr. Zarko to review the request with Mr. Loughery and determine an amount Council may agree to release based on several factors. Mr. Zarko recommended Council release \$133,244.19. Mr. Smith asked for clarity on the contract which states the Borough will hold 10% retainage in a Maintenance Bond for 18 months, and this release would reduce it from \$635,000 to \$500,000. Mr. Zarko informed Council the funds will be replaced by Mr. Loughery within a few months. Mr. Loughery added there are requirements in the Escrow Agreement stating he has to replace the funds, bringing the total to 100% of the original retainage amount.

President Sharer stated the purpose of the retainage is to protect the Borough and asked if there would be a guarantee the funds would be replaced. Mr. Zarko replied yes, under the development agreement he has to replenish the funds when dedication is completed. Mr. Mast stated there is still \$1,600,000 remaining in Escrow for uncompleted work. Mr. Olsen asked Mr. Loughery if he is still behind with the project and Mr. Loughery replied that although he is behind by a few months, he remains hopeful to stay on track.

Mr. Loughery asked Council if they would consider the idea of nighttime work on Route 313 (Main Street) in the Borough instead of a detour and closure. Mr. Smith suggested they determine who would need to be notified and exactly what hours of operation are they proposing before Council can make a decision.

MOTION: Mr. Mayes made a Motion to approve the Dublin Town Center Escrow Retainage Reduction Request in the amount of \$133,244.19. The Motion was seconded by Mr. Mast. The Motion carried with a 6-1 vote.

7.2. Resolution 2021-02: Non-Uniform Pension MMO: The Manager provided Council with the Minimum Municipal Obligation (MMO) worksheet for the Non-Uniform Pension and stated the MMO for 2022 would be \$11,378.50.

MOTION: Upon motion by Mr. Mast, seconded by Mr. Benonis, Council unanimously adopted Resolution 2021-02 setting the 2022 Minimum Municipal Obligation for the Non-Uniform Pension at \$11,378.50.

7.3. Resolution 2021-03: Police Pension MMO: The Manager provided Council with the Minimum Municipal Obligation (MMO) worksheet for the Police Pension and stated the MMO for 2022 would be \$23,752.26.

MOTION: Upon motion by Mr. Mast, seconded by Mr. Benonis, Council unanimously adopted Resolution 2021-03 setting the 2022 Minimum Municipal Obligation for the Police Pension at \$23,752.26.

7.4. Consider Proposal for Fox Hollow Road Repair: Mr. Zarko presented the proposal for repairs to Fox Hollow Road following damage sustained due to Tropical Storm Ida. The amount of water flooding one area of Fox Hollow Road made the road buckle. A contractor was brought in to roll the damaged portion in an attempt to flatten it; however, the road needs further repair. The received proposals ranged in price with the lowest bidder at \$13,500 for the repair and the highest bidder at \$21,300. Mr. Zarko recommended Council considers approving the low bidder, DiPalatino Contractors, Inc., to repair the roadway for a cost

of \$13,500. He also stated this contractor should be able to make the 150 linear foot repair in October if the weather allows. Mr. Benonis stated he had a conversation with the contractor who rolled the road and that person remarked at how the asphalt seemed soft as he rolled it, which seemed different than the normally hard asphalt he encounters when rolling. Mr. Zarko told Council he will investigate this issue. Mr. Mast is concerned about any damage to the base, under the asphalt, due to the flooding and asked if CKS could inspect this area when the road work is performed. Mr. Zarko stated he would see if there was a report from when the rolling was done and CKS could be there to look at the road when the work is performed.

MOTION: A Motion was made by Mr. Mast to proceed with the repair, contingent upon Mr. Zarko inspecting the area adjacent to the damaged section of Fox Hollow Road, for a cost of \$13,500, and was seconded by Mr. Benonis. The Motion unanimously carried.

7.5. Approval to Re-Invest Maturing Water CD for 24 Months with QNB: Mrs. Hagey asked Council for approval and a Motion to allow for the re-investment of the Water Fund Certificate of Deposit which matures September 30th. She recommends re-investing the maturing loan in the amount of \$345,441.96, for a period of 24-months at the QNB rate of 0.4000%.

MOTION: Mr. Benonis made a motion to direct Mrs. Hagey to re-invest the Borough's current Water Fund Certificate of Deposit in the amount of \$345,441.96 with QNB in a 24-month CD at the rate of 0.4000%. The motion was seconded by Mr. Timothy Hayes and unanimously carried.

8. Committee Reports: Mrs. Hagey reported that the Finance Committee will be meeting prior to the start of the next Council Meeting held on Tuesday, October 12th, at 6:00 p.m.

9. Other Business: Mrs. Hagey stated the current Waste Management contract expires on December 31, 2021. The contract allows the Borough to renew two (2) one (1) year periods. She is asking Council to consider renewing the contract, per the term within the contract, stating they have until October 31st to notify Waste Management of their decision. There is a slight increase in price of \$2,000 annually with the renewal option. This item will be on the Agenda for the October 12th meeting.


10. Public Comments: There were no public comments.

11. Comments from Council Members: Mayor Hayes asked Mr. Zarko if the roadwork and sidewalk repairs were completed in the Orchards and why there was a difference with the ADA ramps. Mr. Zarko stated that this project was not funded by Liquid Fuels, which recommends the new ADA ramps. Mr. Smith stated this is something they should know going forward, before awarding contracts so Council can decide if they want to include upgrades like the new ramps for safety purposes and uniformity. Mayor Hayes questioned why the crosswalk on Saddlebrook, near Maple Avenue, is located where it is, as residents do not normally cross at that point. He also asked Mr. Zarko about the joint sealing on the sidewalks and if the contractor is done because it appears there are spills and the job looks sloppy. There is also a concern about puddling at the base of some of the driveways. Mr. Zarko replied there is a punch-list to be completed by the contractor and a final inspection to be done.

12. Adjournment: President Sharer motioned to adjourn the meeting at 8:35 p.m.

Respectfully Submitted,

Date Approved: 10/12/2021


Laurie A. Hagey, Secretary