

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, OCTOBER 25, 2021**

1. **CALL TO ORDER:** The September 13, 2021, meeting of Borough Council was held at Borough Hall, 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer, called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

| | | |
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| Mayor: | Chris Hayes | |
| Council: | Jeffrey Sharer | Brent Smith |
| | Matthew Mayes | Gary Mast |
| | William Benonis | Robert Olsen |
| | Timothy Hayes | |

APPOINTED OFFICIALS PRESENT:

| | |
|-----------------------------------|-----------------------|
| Borough Manager: | Laurie A. Hagey |
| Borough Solicitor: | Michael Kracht, Esq. |
| Borough Engineer: | Thomas F. Zarko, P.E. |
| Police Chief: | Michael Regan* |
| Fire Chief: | Kevin Nugent* |
| Emergency Management Coordinator: | M. Philip Myers* |

*Not Present

**Late Arrival

2. **Pledge of Allegiance:** President Sharer lead Council and audience in the Pledge of Allegiance.
3. **Council President Announcements:** There were no announcements from the president.
4. **Public Comment on Non-Agenda Items:** There was no public comment.
5. **Approval of Minutes:**
- 5.1. **Minutes of Meeting of October 12, 2021:**

MOTION: A Motion to approve the Minutes of the October 12, 2021, Council Meeting was made by Mr. Mayes, seconded by Mr. Mast, and unanimously carried.

6. **Payment of Bills:**

- 6.1. **Bills List dated October 22, 2021, in the amount of \$44,639.25 (all funds):**

MOTION: Mr. Mast made a Motion, seconded by Mr. Benonis, and unanimously carried, to approve the Bill Lists dated October 22, 2021, totaling \$44,639.25.

7. **Discussion Items:**

- 7.1. **Approve Ordinance No. 330 Establishing Water & Sewer Tapping Fees:** Mr. Zarko previously prepared the necessary calculations to establish a new Water Tapping Fee and a new Sewer Tapping Fee for the Borough. These fees need to be adopted as an Ordinance for the Borough.

Mr. Kracht reported he drafted Ordinance No. 330 establishing the new rates, and the Ordinance was advertised and can now be adopted by Borough Council.

MOTION: Mr. Mayes made a Motion, seconded by Mr. Benonis, and unanimously carried, to adopt Ordinance No. 330, establishing a Water Tapping Fee of \$1,812 and a Sewer Tapping Fee of \$4,430, unanimously carried.

7.2. Approve Escrow Release No. 16 for Dublin Town Center in the amount of \$160,143.96: Mr. Zarko recommended approval of the Dublin Town Center Escrow Release No. 16 for work completed in the amount of \$160,143.96. This escrow addresses the work on site and there is also escrow in an account with Penn Dot that will not be released until all the work is completed for the Penn Dot improvements.

MOTION: Mr. Smith made a Motion to approve the Dublin Town Center Escrow Release No. 16 in the amount of \$160,143.96, which was seconded by Mr. Benonis, and unanimously carried.

8. Committee Reports: Mr. Smith announced the Finance Committee met prior to the start of the Council meeting to discuss the 2022 Preliminary Budget. Mrs. Hagey suggested some options for the use of the American Rescue Plan Act funds (ARPA). Mr. Mayes suggested the Borough give \$18,000 to the Fire Company, the equivalent to one mill, from the ARPA this year. Mr. Mast suggested the Borough pay their portion due to the Emergency Management Services (EMS)/Ambulance, as per Bucks County calculation of \$6,855, when billed, using these funds as well. There was a consensus to use some of the ARPA funds for the Fire Company, EMS, Dublin Borough Police, Pennridge Senior Center, and for the Borough to reimburse itself for expenses related to the pandemic. The use for the remaining funds will be discussed at a later date. The Finance Committee will meet again at 6:00 p.m., prior to the start of the November 8th Council Meeting.

9. Other Business: Mr. Mayes asked for an update on the Mill Street Project. An update was given by Mr. Kracht on the necessary steps to proceed. These steps include notification, advertisement of it, and a public hearing to adopt if Council decides to proceed. The Borough Manager will collect the necessary information and will update Council at the next meeting.

Mrs. Hagey suggested creating a plaque in honor of Florence Rogers for her years of service to the Borough and placing it on one of the benches in the park in her memory. The consensus was to proceed with the purchase of a plaque.

10. Public Comment: There were no public comments.

11. Comments from Council Members: Mayor Hayes asked Mr. Zarko for an update on the paving issues he raised at the last Council meeting. Mr. Zarko responded he will have an update at the next Council meeting regarding the issues.

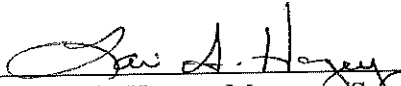
Mr. Olsen asked Council what the outcome was from Zoning Hearing Board (ZHB) on the Ash Oil & Gas project. Mrs. Hagey stated the reply from the ZHB was not received by the Borough yet, but if the ZHB suggests granting zoning relief, then the next step is Ash asking Borough Council to seek a full or partial waiver of land development. Mrs. Hagey stated that he submitted a sign permit application for all the new signs as well.

12. Executive Session: It was announced Council will be meeting in Executive Session to discuss potential litigation and that Council would not be reconvening the meeting after Executive Session.

13. **Adjournment:** Upon motion by Mr. Smith, the meeting was adjourned at 8:14 p.m.

Respectfully Submitted,

Date Approved: 11/8/2021



Laurie A. Hagey, Manager/Secretary