

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, MARCH 25, 2024**

1. **CALL TO ORDER:** The March 25, 2024, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President Timothy Hayes, called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes*	
Council:	Timothy Hayes	Jeffrey Sharer
	Brent Smith	Matthew Mayes
	Philip Kessler*	Keeley Rosenthal
	Sean Brennan	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Scott MacNair, Esq.
Borough Engineer:	Brian Cicak, P.E.
Police Chief:	Michael Regan*
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	Michael Tuttle*

*Not Present

**Late Arrival

2. **Pledge of Allegiance:** President Hayes led Council and the audience in the Pledge of Allegiance.

3. **Council President Announcements:** There were no announcements at this time.

4. **Public Comment on Non-Agenda Items:** There were no comments at this time.

5. **Approval of Minutes:**

- 5.1. **Minutes of Meeting of March 11, 2024:**

Motion by Mr. Smith, seconded by Mr. Brennan and unanimously carried, the minutes of the March 11, 2024 meeting were approved, as presented.

6. **Payment of Bills:**

- 6.1. **Bills List dated March 25, 2024, in the amount of \$78,039.38 (all funds):**

Motion by Mr. Smith, seconded by Mr. Mayes and unanimously carried, Council approved the bills list dated March 25 2024, in the amount of \$78,039.38.

7. **Discussion Items:**

- 7.1. **Approval of Pay Estimate No. 3 – Sanitary Sewer Mainline, Lateral & Manhole Relining:** Mr. Cicak advised that the sewer project has been successfully completed and recommended approval

for final payment in the amount of \$28,369.75 to Insituform Technologies. (Previously Standard Pipe Services). This estimate includes payment for the retainage that was held.

Motion by Mr. Smith, seconded by Mr. Brennan and unanimously carried, Council approved Pay Estimate No. 3 for the Sanitary Sewer Mainline, Lateral and Manhole Relining in the amount of \$28,369.75 to Insituform Technologies (Previously Standard Pipe Services).

7.2. Request to Withdraw Conditional Use Application – LA Convenience & Tobacco:

Motion by Mr. Smith, seconded by Mr. Mayes and unanimously carried, Council accepted the withdrawal request from Chetan Master of LA Convenience & Tobacco for the Conditional Use Application for four (4) PA Skilled Gaming Machines, a (D14) Entertainment Use in the TC-1 District.

7.3. Request for Sign Approval – ACE Hardware: Ms. Pursell informed Council that Mr. Mott from ACE Hardware submitted a sign application for two (2) 10' x 3' temporary banners. The application was denied due to the size of the banner. Mr. Mayes expressed his appreciation to Mr. Mott for coming to Council every time he needs approval for a permit.

Motion by Mr. Mayes, seconded by Mr. Smith and unanimously carried, Council approved the temporary banners as follows: a 10' x 3' banner "NOW OPEN" from 4/4/24 – 4/18/24 and a second temporary 10' x 3' banner "GRAND OPENING" from 4/19/24 – 4/21/24.

7.4. Request for Fire Police – Haycock Township: Ms. Pursell received a request from Haycock Township for the assistance of Dublin's Fire Police at their Independence Triathlon scheduled for Sunday, May 19, 2024 and at their Steelman Triathlon on Sunday, August 4, 2024.

Motion by Mr. Smith, seconded by Ms. Rosenthal and unanimously carried, Council approved the request for Dublin's Fire Police at Haycock Township's Independence Triathlon scheduled for Sunday, May 19, 2024 and at their Steelman Triathlon on Sunday, August 4, 2024.

7.5. Request for Fire Police – Sellersville Borough: Ms. Pursell received a request from Sellersville Borough for the assistance of Dublin's Fire Police at their Sesquicentennial / Memorial Day Parade scheduled for Saturday, May 25, 2024 from 8:00 am to 1:00 pm.

Motion by Mr. Mayes, seconded by Ms. Rosenthal and unanimously carried, Council approved the request for Dublin's Fire Police at Sellersville Borough's Sesquicentennial/Memorial Day Parade on Saturday, May 25, 2024 from 8:00 am to 1:00 pm.

7.6. Approval to Open General Fund CD: Ms. Pursell stated that during the last Council Meeting there was a request to look into current interest rates for the opening of a new CD. Contact was made with PLGIT who is currently offering 5.70% for a 6-month CD and 5.60% for a 12-month CD at Bank of China, New York. Mr. Smith asked if a rate was obtained from other banks. Ms. Pursell advised that she only contacted PLGIT but will contact QNB to get their rates. She also stated that we have another CD that is maturing on April 17, 2024 and we could reinvest that money at a later date. Mr. Mayes would like to borrow the money from the CD and use it to repair Rickerts Road near the firehouse. Mr. Cicak informed Council he met with Mike McHugh to discuss repairing the shoulder of Rickerts Road. Eventually, we will have to overlay the section of the roadway that the

Borough owns. Mr. Cicak explained what needs to be done. Mr. Smith suggested waiting until the next CD matures.

Motion by Mr. Smith, seconded by Mr. Mayes and unanimously carried, Council approved to open a 12-month General Fund CD in the amount of \$250,000.00 with the bank offering the highest interest rate.

7.7. Watershed Restoration & Protection Grant Application: Mr. Cicak described how the basin at Village Green Lane is experiencing erosion in its swale. The Borough previously submitted grant applications to slow down the rate of the water leaving the basin, to reduce the erosion. Both applications for the grant have been denied. He asked Council if they would like to resubmit for the grant which is due at the end of May. Ms. Pursell stated the Borough budgeted \$35,000 out of the \$79,541.30 from ARPA (which must be spent by the end of year) to be used towards the basin improvements. The estimate for the basin is approximately \$97,000.00. Mr. MacNair specified that the ARPA money needs to be expended in 2024 or the Borough must be under contract by the end of year. President Hayes asked if we could reach out to Shelby Labs and Jarett Coleman for a letter of support for this project. Mr. Cicak explained that back in the 70's they didn't worry about the rate of flow, but today they require smaller storm drains. If the hole can be smaller, the water will leave at a slower rate. There was a discussion about the possibility of reallocating the ARPA funds towards the Reactor Tank B Capital Project, if the grant is not obtained.

Mr. Mast of Middle Road asked if there were any promises made to the property owners surrounding the basin. Mr. Smith stated that the Borough did receive complaints from residents in the past and Mr. Zarko did investigate the concerns. It was determined that the Borough would conform the basin to modern standards. They did try to get the grant last year, so now they will try again this year for the grant. Mr. Mast noted a section on Deep Run Road that has experienced erosion and would require funding from our budget. Mr. Cicak stated they are planning on installing riprap in that area.

Motion by Mr. Sharer, seconded by Mr. Smith and unanimously carried, Council approved to reapply for the Watershed Restoration & Protection Grant.

7.8. Update on Middle Road Paving Project / Storm Sewer Televising: Mr. Cicak updated Council on the road project for Middle Road. The storm sewer was televised, and they found that it was not as bad as originally thought. Some areas need repairs. He requested authorization for his inspectors to go onsite to further evaluate. The corrugated pipe is over 40 years old and normally lasts 30 – 40 years. It may need to be replaced soon. The new road will last about 20 years. You could consider slip lining the deteriorating pipe. If you would replace all the piping, we would have to dig and replace the curb and sidewalk which would last 50 years.

Ms. Pursell informed Council that the letters to residents advising them about their sidewalk/curb repairs have not been sent out yet, in order to allow time for CKS to review the storm sewer videos. Mr. Cicak recommends repairing the storm sewer on Middle Road and repairing Rickerts Road this year. Mr. Sharer asked Mr. Cicak to review the Maintenance Agreement with Hilltown Township, before any work is done on Rickerts Road.

Mr. Cicak's recommendation is to start the Middle Road pavement work next year and let CKS Engineers investigate what repairs are needed for the storm sewer on Middle Road and to prepare a cost estimate before Council makes a motion. Ms. Pursell asked what the timeline would be to

have the resident's complete repairs. There was a consensus to send the letters now and have them complete the work or decide to have the Borough repair their sidewalk/curb by May of 2025.

7.9. Discussion on Energy Efficiency Measures: President Hayes advised that he would like to find new ways to save energy. There are rebates or grants the Borough could apply for, to purchase some of the energy efficient items. President Hayes would like to switch the streetlights to LED and possibly the lights at the Borough. Ms. Pursell reached out to the Delaware Valley Regional Planning Commission, and they provided her with a ballpark of approximately \$40,000.00 - \$80,000.00 to outfit the 116 streetlight fixtures to LED. DVRPC does not offer grants, but they can complete a Feasibility Study for the Borough's Streetlight at no cost. Additionally, they would work with PECO to help get the savings. Mr. Sharer stated this was done approximately ten years ago and it was not cost effective to transition to LED. Mr. Smith stated that it would be nice to have the Feasibility Study completed since there is no cost and it will allow us to evaluate our costs. There was a consensus to move forward with the Feasibility Study.

8. Committee Reports: Mr. Mayes informed Council that the Borough received \$4,149.00 from Sponsors so far and a few raffle baskets from the Vendors. Mr. Mayes asked Council if the Borough could contribute a lottery raffle basket in the amount of \$100.00.

Motion by Mr. Mayes, seconded by Mr. Brennan and unanimously carried, Council approved the purchase of a lottery raffle basket in the amount of \$100.00 for Community Day.

9. Public Comment: There were no public comments at this time.

10. Comments from Council Members: There were comments from Council.

11. Executive Session: President Hayes announced that an executive session will be held after the meeting to discuss a matter of litigation.

12. Adjournment: Upon motion by Mr. Sharer, the meeting was adjourned at 8:19 p.m.

Respectfully Submitted,

Date Approved: 3/27/24

Colleen M. Pursell
Colleen M. Pursell, Manager/Secretary