

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, JUNE 24, 2024**

1. **CALL TO ORDER:** The June 24, 2024, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President Timothy Hayes, called the meeting to order at 7:31 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes*	
Council:	Timothy Hayes	Jeffrey Sharer
	Brent Smith	Matthew Mayes
	Philip Kessler*	Keeley Rosenthal*
	Sean Brennan	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Scott MacNair, Esq.
Borough Engineer:	Brian Cicak, P.E.
Police Chief:	Michael Regan*
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	Michael Tuttle*

*Not Present

**Late Arrival

***Joined by Phone

2. **Pledge of Allegiance:** President Hayes led Council and the audience in the Pledge of Allegiance.

3. **Council President Announcements:** There were no comments at this time.

4. **Public Comment on Non-Agenda Items:** There were no comments at this time.

5. **Approval of Minutes:**

- 5.1. **Minutes from June 10, 2024, Meeting:**

Motion by Mr. Smith, seconded by Mr. Brennan and unanimously carried, the minutes of the June 10, 2024, meeting were approved, as presented.

6. **Payment of Bills:**

- 6.1. **Bills List dated June 24, 2024, in the amount of \$58,908.49 (all funds):** Mr. Sharer asked about the check made payable to Loan Depot regarding a property on Village Green Lane. Ms. Pursell advised that it was for a lien overpayment.

Motion by Mr. Smith, seconded by Mr. Mayes and unanimously carried, Council approved the bills list dated June 24, 2024, in the amount of \$58,908.49.

7. Discussion Items:

7.1. Discussion on Signage at Supplee Park: Ms. Pursell stated that over the past several months, the Borough has received reports of pedestrian foot traffic utilizing the Borough's utility easement for the Water Tower. This easement is located at the driveway of 164 South Main Street. She also advised that the homeowner, Jesse Zitkus was at the meeting to provide additional insight into his concerns. Mr. Zitkus stated his main concern is safety while entering and exiting his garage. Pedestrians and motorized scooters are using his driveway daily. The Police Department has also been made aware of the situation. The Borough uses the driveway as a utility access to the Water Tower and is concerned about keeping unauthorized people away from that area. It is proposed that a horse- style barricade and new signage be used to direct pedestrian traffic to use Parkside Drive to enter and exit the park.

Motion by Mr. Smith, seconded by Mr. Brennan and unanimously carried, Council approved the use of a temporary barricade and new signage not to exceed \$1,000.00 to redirect pedestrian traffic appropriately.

7.2. Authorization to Advertise Outdoor Dining Ordinance: Mr. MacNair prepared and provided to Council a draft ordinance which was reviewed and commented on by CKS Engineers as well as Council member Mr. Smith. An in-depth discussion took place regarding the zones to be included and excluded in the proposed ordinance. A zoning map with the districts was brought into the meeting room by Ms. Pursell for clarification. It was agreed that an outdoor bar should be prohibited and added in the ordinance. Mr. MacNair relayed the possible requirements of barriers and/or a 5-foot separation or both. A discussion began regarding safety concerns and emergency service concerns, specifically at The Anchor, Dam Good Café, and Latin Pot, if outdoor dining was approved at these locations. It was agreed that the Ordinance will state tables must be 5 feet from the public street or alley. Landscape buffering is required between outdoor dining and any residential uses. Tents, umbrellas or a permanent roof over the eating areas/tables will be left out of the ordinance and to be considered during conditional use only on a case-by-case basis. Specific questions were asked by Mr. Smith, Mr. Sharer, and President Hayes and answered by Mr. MacNair regarding the general standards outlined in Section 1 (F13) of the proposed Ordinance.

Motion by Mr. Smith, seconded by Mr. Mayes and unanimously carried, Council authorized the Borough Solicitor to advertise the draft ordinance, as amended.

7.3. Consideration to Award 2024 Sanitary Sewer Mainline Lateral and Manhole Relining Project: Mr. Cicak gave an overview of the project. Musson Brothers was the lowest qualified bidder at the bid price of \$167,080.00. There was a brief discussion on the possibility of expanding this project. The consensus of Council was to have Mr. Cicak contact DCED about a potential Change Order to the grant that was awarded.

Motion by Mr. Smith, seconded by Mr. Sharer and unanimously carried, Council approved authorization to award the 2024 Sanitary Sewer Mainline Lateral and Manhole Relining Project bid to Musson Brothers at the bid price of \$167,080.00.

8. Committee Reports: There were no committee reports at this time.

9. Public Comment: There were no public comments at this time.

