

MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
TUESDAY, OCTOBER 15, 2024

1. **CALL TO ORDER:** The October 15, 2024, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President Timothy Hayes, called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Timothy Hayes	Jeffrey Sharer
	Brent Smith	Matthew Mayes
	Philip Kessler	Keeley Rosenthal*
	Sean Brennan	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Scott MacNair, Esq. Vicki Kushto, Esq.*
Borough Engineer:	Brian Cicak, P.E.
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent
Emergency Management Coordinator:	Michael Tuttle*

*Not Present

**Late Arrival

2. **Pledge of Allegiance:** President Hayes led Council and the audience in the Pledge of Allegiance.

3. **Council President Announcements:** President Hayes had no comments at this time.

4. **Public Comment on Non-Agenda Items:** Mr. Mast of Middle Road requested Council consider moving and readvertising the Meeting scheduled on November 11, 2024 to another day, due to it being Veteran’s Day.

5. **Approval of Minutes:**

5.1. **Minutes of Meeting of September 23, 2024:**

Motion by Mr. Kessler, seconded by Mr. Smith and unanimously carried, the minutes of the September 23, 2024 meeting were approved, as presented.

6. **Payment of Bills:**

6.1. **Bills List dated October 15, 2024, in the amount of \$285,675.02 (all funds):**

Motion by Mr. Smith, seconded by Mr. Kessler and unanimously carried, Council approved the bills list for October 15, in the amount of \$285,675.02.

7. Borough Official Reports:

7.1. Dublin Fire Company: Council was provided with the September 2024 report. They responded to 18 calls, 4 of those calls were in the Borough.

7.2. Mayor: Mayor Hayes highlighted the events that took place at the Dublin Town Center during the Philadelphia Phillies Pep Rally. He went on to acknowledge Landmark at Dublin for their donation to the Dublin Volunteer Fire Company of \$50,000. He also advised that he is meeting with representatives from the Pearl S. Buck Foundation to discuss potential partnerships with Dublin Borough.

7.3. Borough Manager: Ms. Pursell stated that Dublin Borough received a check from the County of Bucks Treasurer in the amount of \$2,326.08. The funds are being returned to Dublin Borough under the Real Estate Tax Sale Law which states that excess funds from tax sales are to be returned to the original taxing authorities after a period of three years without claim by the property owner. Mr. Sharer asked for clarification on what Lead Service Line is in the Manager's report. Mr. Cicak explained that an inventory list has been completed by CKS and submitted to DEP. There are approximately 200 homes in the Borough that have had their service line material listed as "unknown". Notifications will be mailed to affected property owners. Mayor Hayes asked for an update on the Meeting Room windows replacement. Ms. Pursell said she spoke to the contractor recently and they intend on completing the project this year.

7.4. Chief of Police: Chief Regan provided Council with the Police Report for September 2024, which included 139 total incidents. The Bus Patrol School Bus Violation Program resulted in 6 referrals, of which 4 were approved for citations. Dublin Police Department received a Bullet Proof Vest grant award for 2024. Sergeant Jones attended a regional Coffee With a Cop event at the Upper Bucks County Community College. Officer Rycek represented Dublin Borough Police at a Constitution Day event held at the Upper Bucks Technical School in Bedminster. The PA State Police "calls handled" report was not available at the time of this report.

7.5. Borough Engineer: Mr. Cicak had no comments at this time.

7.6. Borough Solicitor: Mr. MacNair had no comments at this time.

8. Discussion Items:

8.1. Roadway, Street & Area Lighting LED Upgrade Feasibility Study: Michael Fuller of Keystone Lighting Solutions presented a Regional Street Light Procurement Program Feasibility Study for Borough Council. He spoke about the benefits of switching to LED streetlights. Mr. Fuller described the Borough's current street light inventory and what the different upgrades would be for each style of fixture. A brief discussion was held on the return of investment for the project.

Motion by Mr. Mayes, seconded by Mr. Kessler and carried on a vote of 5-1, Council approved adopting Resolution 2024-09 Authorizing Cooperative Purchasing and Participation in the Regional Streetlight Procurement Program Administered by the

Delaware Valley Regional Planning Commission which moves the project into Phase II at a cost of \$2,801.00.

8.2. Authorization to Close Out Escrow: Ms. Pursell requested authorization to return \$1,398.25 to close out the escrow account established for Jeffrey Priestley of 111 Deep Run Road.

Motion by Mr. Smith, seconded by Mr. Brennan and unanimously carried, Council approved closing out the escrow for Jeffrey Priestley of 111 Deep Run Road.

8.3. Ratify Purchase of Copier: Ms. Pursell requested authorization to ratify the purchase of the new copier/scanner/copier machine from Stratix Systems in the amount of \$7,950.00.

Motion by Mr. Smith, seconded by Mr. Kessler and unanimously carried, Council authorized the purchase of the new copier/scanner/fax machine from Stratix Systems for \$7,950.

8.4. Authorization to Release Pay Estimate No. 2 to AKC Mechanical, LLC.: Mr. Cicak gave an overview of the mechanical work that was completed on Reactor Tank B and recommended that \$107,236.95 be released to AKC Mechanical, LLC.

Motion by Mr. Smith, seconded by Mr. Brennan and unanimously carried, Council authorized the release of funds to pay Estimate #2 to AKC Mechanical, LLC. Reactor Tank B Mechanical Work in the amount of \$107,236.95.

8.5. Update on Sanitary Sewer Mainline, Lateral & Manhole Relining Contract: Mr. Cicak provided Council with an update on the Sanitary Sewer Mainline, Lateral & Manhole Relining Contract. The total grant project amount is \$226,470.00 with an 85% contribution from COVID-19 ARPA PA Small Water and Sewer Program and 15 % paid by Dublin Borough. He stated that 434 linear feet of mainlining and some lateral work was added making the total revised contract cost \$209,913.00. Mr. Cicak described the process for replacing the clean out pipes included in the project cost.

8.6. Authorization to Advertise for Hauling & Disposal of Wastewater Treatment Plant Sludge Bid: Ms. Pursell advised that our current contract with Franc Environmental, Inc. will expire at the end of the year.

Motion by Mr. Sharer, seconded by Mr. Mayes and unanimously carried, Council authorized the advertisement of the Hauling & Disposal of the Wastewater Treatment Plant Sludge bid.

9. Committee Reports: Mr. Sharer announced that the Finance Committee met before the meeting to discuss 2025 Capital Expenses. The next Finance Committee Meeting will be held on October 28, 2024 at 6:30 pm.

10. Public Comment:

11. Comments from Council Members: Mr. Mayes asked when the Borough will begin looking into a new contract for electric rates.

12. **Executive Session:** President Hayes announced that there would be an executive session following the meeting to discuss a matter of litigation and personnel.

13. **Adjournment:** Upon motion by Mr. Sharer, the meeting was adjourned at 9:01 p.m.

Respectfully Submitted,

Date Approved: 10/15/2024

Colleen M. Pursell
Colleen M. Pursell, Manager/Secretary