

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, JUNE 14, 2021**

- 1. CALL TO ORDER:** The June 14, 2021, meeting of Borough Council was held at Borough Hall, 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer, called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	William Benonis	Robert Olsen
	Timothy Hayes	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Laurie A. Hagey
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan*
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers*

*Not Present

**Late Arrival

- 2. Pledge of Allegiance:** President Sharer lead Council and the audience in the Pledge of Allegiance.

- 3. Council President Announcements:** None.

- 4. Public Comment on Non-Agenda Items:** There was no public comment.

- 5. Approval of Minutes:**

- 5.1. Minutes of Meeting of May 24, 2021:**

MOTION: A Motion to approve the Minutes of the May 24, 2021, Council Meeting was made by Mr. Benonis and seconded by Mr. Mast. The Motion unanimously carried.

- 6. Payment of Bills:**

- 6.1. Bills List dated June 11, 2021, in the amount of \$161,046.98 (all funds):**

MOTION: Mr. Benonis made a Motion, seconded by Mr. Timothy Hayes, and unanimously carried, to approve the Bill Lists dated June 11, 2021, totaling \$161,046.98.

- 7. Borough Official Reports:**

- 7.1. Dublin Fire Company:** There was nothing to add to the written report.

- 7.2. Mayor:** No report.

7.3. Borough Manager: Mrs. Hagey asked Council to authorize CKS Engineers to perform an analysis of the water and sewer tapping fees. The last time the analysis was performed was 2005, and the variables for the formula have certainly changed since then. Council agreed to authorize CKS to evaluate the water and sewer tapping fees.

The Manager informed Council of necessary pothole repairs along Rickerts Road. She reported the Borough could utilize the services of Patch Management for these repairs as they have worked with the Borough previously. Mr. Zarko stated he believed the repairs to Rickerts Road were part of the contract for the 2021 paving. He is going to review the contract and report back.

7.4. Chief of Police: There was nothing to add to the written report.

7.5. Borough Engineer: Mr. Zarko updated Council regarding the Lagoon Relining Project. He stated the project is moving along and is just weeks away from completion.

At the last meeting, in response to complaints received from neighboring residents, Mr. Zarko was directed to inspect the Village Greene Development detention basin and report back identifying any problems/issues that would affect the performance of the basin. Mr. Zarko reported the basin is functioning as it was designed to do when built in the late 1970's. He also stated that although technically not needed to satisfy the original basin stormwater management design requirements, the Borough could have a re-evaluation of the detention basin performed to determine if any changes or upgrades could be made to improve functionality. He estimated that the cost associated with the re-evaluation would be \$7,500.00. Mr. Zarko mentioned the basin must be designed to hold water for no longer than 72 hours, which is a DEP mandate, and the volume of the basin and the hydraulics of the outlet structure would have to be evaluated to ensure that any potential modifications would not adversely impact the basin performance before any changes from the original approved design are considered. It is expected that the results of the re-evaluation could include recommendations for some type of modifications of the outlet structure and maybe some additional items like the installation of supplemental rock at the basin outlet pipe to help eliminate erosion at the basin outfall channel. The property owners along the outfall channel, downstream of the basin, are responsible to maintain that channel as it is not the responsibility of the Borough. Mr. Mast expressed concerns regarding the homeowner's responsibility to maintain the channel. Based upon the most recent observations, it does not appear the basin is frequently overflowing because there is presently no evidence on the outside of the outlet structure of high-water marks. Mr. Smith stated if there are ways to improve the performance of the basin to prevent downstream erosion it is something that should be evaluated. Mr. Mayes agreed that it would be a good idea to have the report, so they would have an answer for the downstream residents and if modifications are recommended, they could budget over time. After a lengthy discussion, Council agreed to direct CKS to perform the detention basin re-evaluation and report findings to Council.

7.6. Borough Solicitor: Mr. Kracht reported the Borough received an Application for Conditional Use from 117 North Main Street. This is a single-family home being converted into a first-floor office and second floor apartment. The Planning Commission will be meeting to discuss this and make their recommendation to Council. A Conditional Use Hearing will take place on August 9th, 2021, at the start of the Borough Council meeting for this property.

8. Discussion Items:

8.1. Approve Pay Estimate No. 8 for Contract No. 1441-7B in the amount of \$100,177.50 payable to Eastern Environmental Contractors, Inc., for the Lagoon Relining Project: Mr. Zarko reported that the Lagoon Relining Project is a couple of weeks away from final completion.

Mr. Zarko recommended approval of Pay Estimate No. 8 in the amount of \$100,177.50 payable to Eastern Environmental Contractors, Inc., for work on the Lagoon Relining Project.

MOTION: A Motion was made by Mr. Smith and seconded by Mr. Benonis, to approve Pay Estimate No. 8 of Contract 1441-7B in the amount of \$100,177.50, payable to Eastern Environmental Contractors, Inc., for the Lagoon Relining Project.

8.2. Approve Escrow Release No. 11 for Dublin Town Center in the amount of \$535,967.00: Mr. Zarko recommended approval of the Dublin Town Center Escrow Release No. 11 for work completed in the amount of \$535,967.00.

MOTION: Mr. Smith made a Motion to approve the Dublin Town Center Escrow Release No. 11 in the amount of \$535,967.00. The motion was seconded by Mr. Benonis and unanimously carried.

9. Committee Reports: Mrs. Hagey reported a Finance Committee Meeting would be held on July 12, 2021, at 6:30 p.m., prior to the start of the regular monthly Council meeting, to discuss proposed changes to the Fee Schedule.

10. Other Business: None.

11. Public Comment: None.

12. Comments from Council Members: Mr. Mayes inquired about a damaged guardrail around the traffic signal at Main Street and Rickerts Road. The Borough Manager reported she would look into this. Mr. Mayes also asked if Council had the ability to change the name of a street in the Borough. Mr. Kracht said he believes Council does have the ability to do so and would investigate it if Council would like. There was a consensus from Council to have Mr. Kracht investigate this.

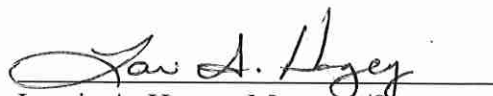
Mr. Timothy Hayes asked Council for their input regarding the establishment of a Human Relations Commission. He mentioned the state provides free training for this type of Commission. Mr. Mast reported the Commonwealth currently sends out testers for discrimination, and the County usually handles all human relations issues. He is unsure if a Commission would be utilized in the Borough. Mr. Mayes asked if more information could be made available. Mr. Smith mentioned the possibility of finding a sponsor for this Commission. Mayor Hayes added it may be difficult to fill a Commission and reassured that the Police Chief does track statistics related to profiling in the Borough, and the officers are trained accordingly. Mr. Timothy Hayes stated he would gather additional information for Council.

Mayor Hayes inquired about the timeline for concrete repairs in The Orchards. Mr. Zarko reported the concrete repairs will begin around the second week of July. Once completed, the paving will begin.

13. Adjournment: Upon motion by Mr. Smith, the meeting was adjourned at 8:45 p.m.

Respectfully Submitted,

Date Approved: 7/12/2021


Laurie A. Hagey, Manager/Secretary