

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, MARCH 13, 2023**

1. **CALL TO ORDER:** The March 13, 2023, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer, called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Robert Olsen
	William Benonis	Timothy Hayes
	Philip Kessler	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Caroline Zook, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent
Emergency Management Coordinator:	M. Philip Meyers*

*Not Present

**Late Arrival

2. **Pledge of Allegiance:** President Sharer led Council and the audience in the Pledge of Allegiance.

3. **Council President Announcements:** There were no announcements at this time.

4. **Public Comment on Non-Agenda Items:** There were no public comments at this time.

5. **Approval of Minutes:**

- 5.1. **Minutes of Meeting of February 27, 2023:**

Motion by Mr. Benonis, seconded by Mr. Olsen and unanimously carried, the minutes of the February 27, 2023 meeting were approved, as presented.

6. **Payment of Bills:**

- 6.1. **Bills List dated March 13, 2023, in the amount of \$95,339.94 (all funds):**

Motion by Mr. Smith, seconded by Mr. Benonis and unanimously carried, Council approved the bills list dated March 13, 2023, in the amount of \$95,339.94.

7. **Borough Official Reports:**

7.1. Dublin Fire Company: Chief Nugent provided Council with the February 2023 report with 18 total calls for the month. There were no calls in the Borough.

7.2. Mayor: No report was given.

7.3. Borough Manager: Ms. Pursell provided Council with her February 2023 report. She added to her report that the Borough will be starting private lateral inspections in April. Mike McHugh will be performing the inspections to make sure there is no unnecessary water entering our sewer system. Notification letters will be sent to Applewood Lane residents next week for appointments to be scheduled. Mr. Zarko explained that Mr. McHugh will check to make sure the sump pump and drains are not connected to our system.

7.4. Chief of Police: Chief Regan provided the Police Report for February 2023 which included 89 total incidents. Calls handled by the Pennsylvania State Police were not available at the time of the report. The Mental Health Co-Responder Program began on February 27, 2023 with the start of one of the two co-responders. Chief Regan served on the panel for hiring the second co-responder and they will be starting soon. Officer Gol completed First Aid/CPR recertification and Officer Brodbine completed a Report Writing class. Charges have been filed against four (4) juveniles for the fire at the IGA, which included burglary, arson, criminal mischief and other charges. The department will have its mock Accreditation on April 10, 2023. Additionally Chief Regan advised the Borough has been awarded a grant in the amount of \$12,291.00 to be used towards new tasers and body cameras. The total cost for the tasers and body cameras is \$26,000 which was previously budgeted over four years.

7.5. Borough Engineer: Mr. Zarko updated Council on the status of the potential detention basin modifications at the Dublin Village Greene Development. In the summer of 2021, Mr. Zarko was asked to complete a topographic survey of the existing detention basin and perform a stormwater management analysis to determine the existing basin's storage capacity and discharge efficiency. Modifications were recommended to improve the functioning of the basin. Subsequently, a grant was applied for through DEP, which was not awarded.

At the request of Council, Mr. Zarko went through the report to modify the project by reducing some costs. There were five (5) items, but only one of them could be eliminated, the installation of a rip-rap outlet protection at existing basin endwall and at existing Deep Run culvert, estimated to cost \$7,500. The other items of concern which need to be completed are some regrading, modifications to the spillway, replacement of the outlet structure and maintenance. Mr. Zarko asked Council if they would like to do the project this year if there is funding in the budget or wait until next year. President Sharer suggested to wait until next budget season. Mr. Zarko explained that right now there is a large diameter corrugated standard pipe and 24" pipe that is the inlet to the structure. He would pull that out and put in an inlet box with a 15" orifice opening, which will slow down the erosion of the stream. Mr. Olsen asked if the basin would hold 50 – 100 years without overflowing. Mr. Zarko assured him it would. Mr. Smith would like to wait until next year, since nothing was budgeted. Mr. Zarko stated there are always other grant programs they could apply for. Ms. Pursell added that the Borough has earmarked \$35,000 in ARPA Funds that can be used towards this project.

Mr. Zarko informed Council that the Borough received a complaint from a property owner along

Main Street with concerns of the drinking water. The owner has a filter system which has required frequent maintenance due to manganese deposits. The Borough is required to do quarterly testing for manganese. It is more of a cosmetic issue, not a water quality issue. All the testing to date shows the manganese levels to be within the regulatory standards. Mr. Zarko suggested to Council to expedite the flushing of the system in the vicinity of the property along Main Street to cleanse the system. President Sharer asked if the whole system could be flushed and who does it. Mr. Zarko stated PUE and Mike McHugh will perform it. Mr. Smith asked if Mr. Zarko could review PUE's flushing program. Mr. Zarko usually does not, but he confirmed that he would follow up with them. Ms. Pursell stated that the Borough will be conducting flushing on May 7th and 8th which will be in the upcoming newsletter.

7.6. Borough Solicitor: There was no report at this time.

8. Discussion Items:

8.1. Approval of Pay Estimates No. 2 for Pedestrian Walkway Installation Project, Phases I & II: Mr. Zarko recommended the approval of two (2) pay estimates for the Middle Road Pedestrian Walkway Installation Project. The first Pay Estimate for Phase I is in the amount of \$11,968.65. The second Pay Estimate for Phase II is in the amount is \$37,406.50, payable to LB Construction Enterprises. President Sharer reminded Mr. Zarko that the whole project must be completed by the end of March including payments, checks cashed, backfill, etc.

Motion by Mr. Timothy Hayes, seconded by Mr. Mayes and unanimously carried, Council approved Pay Estimates No. 2 for the Pedestrian Walkway Installation Project, Phases I & II in the amounts of \$11,968.65 for Phase I and the amount of \$37,406.50 for Phase II, payable to LB Construction Enterprises.

8.2. Dublin WWTP Reactor Tank B Rehabilitation for Bids Advertisement: Mr. Zarko stated the bidding documents for the second Reactor Tank have been completed. The scope of work is the same as last year's project except they adjusted the amount for the tank cleanout. Bids are due April 5, 2023. It is anticipated that the work will be completed between May - July 2023. President Sharer is concerned with the weather. Mr. Zarko stated the contracted time can be changed if the weather is a problem and they have the lagoon to help if there are any issues.

Motion by Mr. Mayes, seconded by Mr. Timothy Hayes and unanimously carried, Council approved the Bid Advertisement for the WWTP Reactor Tank B Rehabilitation Project.

9. Committee Reports: Mr. Mayes announced that a Public Safety Meeting was held prior to the Council Meeting to discuss maintenance codes and procedures. At this time there are no recommendations to consider.

10. Other Business: There was no other business at this time.

11. Public Comment: There were no public comments at this time.

12. Comments from Council Members: Mayor Hayes announced that Dublin Town Center was selected by Philadelphia's Business Journal as one of the best real estate deals in 2022, which is a

great accomplishment for the community and developer.

13. Executive Session: Mr. Sharer announced Council would be meeting in Executive Session to discuss a real estate matter and will not be reconvening.

14. Adjournment: Upon motion by Mr. Smith, the meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

Date Approved: 03/17/23

Colleen M. Pursell
Colleen M. Pursell, Manager/Secretary