

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, FEBRUARY 13, 2023**

1. **CALL TO ORDER:** The February 13, 2023, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer, called the meeting to order at 7:31 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith**
	Matthew Mayes	Robert Olsen
	William Benonis	Timothy Hayes
	Philip Kessler	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Caroline Zook, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan*
Fire Chief:	Kevin Nugent
Emergency Management Coordinator:	M. Philip Meyers*

*Not Present

**Late Arrival

2. **Pledge of Allegiance:** President Sharer led Council and the audience in the Pledge of Allegiance.

3. **Council President Announcements:** There were no announcements at this time.

4. **Public Comment on Non-Agenda Items:** There were no public comments at this time.

5. **Approval of Minutes:**

- 5.1. **Minutes of Meeting of January 23, 2023:**

Motion by Mr. Benonis, seconded by Mr. Olsen and unanimously carried, the minutes of the January 23, 2023 meeting were approved, as presented.

6. **Payment of Bills:**

- 6.1. **Bills List dated February 13, 2023, in the amount of \$81,661.41 (all funds):**

Motion by Mr. Mayes, seconded by Mr. Benonis and unanimously carried, Council approved the bills list dated February 13, 2023, in the amount of \$81,661.41.

Mr. Smith arrived.

7. Borough Official Reports:

7.1. Dublin Fire Company: Chief Nugent provided Council with the January 2023 report with 22 total calls for the month. There were 4 calls in the Borough. A brief discussion was held on whether there was a need for Council to consider a false alarm ordinance.

7.2. Mayor: No report was given.

7.3. Borough Manager: Ms. Pursell provided Council with her January 2023 report.

7.4. Chief of Police: The Police Report for January 2023 was provided to Council, which included 138 total incidents. Chief Regan participated in the interviews for the upcoming Mental Health Co-Responder Program. Sergeant Kirk was honored with a commendation during the Bedminster Township Board of Supervisors Meeting held January 2023 for his role in providing lifesaving support to an infant at the Weis Market in Bedminster Township.

7.5. Borough Engineer: Mr. Zarko advised that during the last Council Meeting, a discussion was held concerning the stormwater flow discharging from Maple Avenue. A few residents from The Orchards believe this project is now causing erosion on the properties. Mr. Zarko researched his files from the Maple Avenue Reconstruction Project. At the time, Council insisted that no increase in flows to the properties downstream of the project would be permitted. To that end, PennDOT's consultant used reduced sized outlet piping to "choke down" the amount of flow that could be discharged from the new Maple Avenue storm sewer system so that there would not be an increase in the amount of flow to the downstream properties. Mr. Smith stated that it is always the same homeowner that is having the issue and there is riprap at the outlet of the pipes to avoid erosion. It just a matter of time that the flow will erode away the stream banks. Mr. Mayes asked Mr. Zarko if he has noticed similar issues in any other municipalities. Mr. Zarko advised that he believes it is from the violent storms we have had through the years. Mr. Zarko agreed that storms do have a lot to do with it. There is control in place with the size of the pipes. The rate going towards the properties is not increasing, but the frequency can increase. It was noted that there is not any funding available to improve the stream channel. Mayor Hayes expressed that he understands it is the property owner's responsibility but would like to provide them with some guidance. He also mentioned that the fence was replaced where the creek runs but does not know who would have replaced it.

President Sharer asked Mr. Zarko if the infrastructure was started at Village Greene. Mr. Zarko advised that he was not directed to begin the project which is estimated to cost approximately \$79,000.00. President Sharer stated just the pipe itself should get replaced. Mr. Olsen stated he did not see any deterioration in the concrete work at the outlet. Mr. Zarko stated the outlet structure was repaired. President Sharer stated they wanted to redesign it to slow down the water. He is concerned because it is old. Mr. Olsen stated there wasn't enough riprap to slow it down. Mr. Zarko replied that he will check into it.

7.6. Borough Solicitor: There was no report at this time.

8. Discussion Items:

8.1. Acceptance of Police Car Bid (Municibid):

Motion by Mr. Smith, seconded by Mr. Benonis and unanimously carried, Council approved the sale of the 2008 Ford Crown Victoria, which was posted on Municibid, to Mary Houser at the highest bid price of \$2,450.00.

8.2. Approval of CDBG Amendment Request: Mr. Zarko stated that during construction it was determined that additional work would be required due to grading issues. A Change Order was submitted, and the County agreed to increase the grant by \$15,906.00 to address the change order.

Motion by Mr. Smith, seconded by Mr. Benonis and unanimously carried, Council approved the first CDBG Contract Amendment, increasing the "construction and construction contingency" line item by \$15,906.00, bringing the total contracted budget to \$135,906.00.

8.3. Approval of Pay Estimates 1A for Phase I (CDBG No. B-20-22) and 1B for Phase II (CDBG No, B-22-16) for the Middle Road Pedestrian Walkway Installation Project: Mr. Zarko recommended Council approve the payment of \$20,700.00 for Phase I and \$10,350.00 for Phase II payable to LB Construction Enterprises.

Motion by Mr. Benonis, seconded by Mr. Timothy Hayes and unanimously carried, Council approved the Pay Estimates of \$20,700.00 for Phase I and \$10,350.00 for Phase II payable to LB Construction Enterprises.

8.4. Approval of Change Order 1A for Phase I (CDBG No. B-20-22) and 1B for Phase II (CDBG No, B-22-16) for the Middle Road Pedestrian Walkway Installation Project. Mr. Zarko explained the change orders that will be funded by the County for \$15,906.00 for Phase I and \$2,950.00 and for Phase II, which both will be funded under the Block Grant.

Motion by Mr. Mayes, seconded by Mr. Benonis and unanimously carried, Council approved the change Work Order for Phase I and Phase II for the Middle Road Pedestrian Walkway Installation Project.

8.5. Appointment of Vacancy Board Chair: Ms. Zook explained the Vacancy Board Chair responsibilities. When there is an opening on Council, Council works with the vacancy board chair to fill the position. President Sharer announced that we have received two applications for the position. The first is Gary Mast who previously served on Council and continues to serve on the Planning Commission. The second is Steven Hawkins. Mr. Olsen provided a brief overview of his neighbor, Mr. Hawkins who is interested in becoming involved in the Borough. He works for a national bicycle company as a district representative and has resided in Dublin for 27 years. A brief discussion was held regarding the applicants. Mr. Smith recommended that Council meet Mr. Hawkins for consideration on future boards.

Motion by Mr. Smith, seconded by Mr. Mayes and unanimously carried, Council appointed Gary Mast to serve as the Vacancy Board Chair with a term expiring December 31, 2023.

9. Committee Reports: There were no reports at this time.

10. **Other Business:** There was no other business at this time.

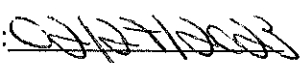
11. **Public Comment:** There were no public comments at this time.

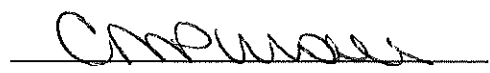
12. **Comments from Council Members:** Mr. Kessler announced that he tested the crosswalk at Goldies Way and commented that it does work well. He suggested the removal of the crosswalk at Manor Drive, because cars do not slow down and there is a total of 3 crosswalks on Main Street. There was a brief discussion on crosswalks and the signage in Dublin.

13. **Executive Session:** Mr. Sharer announced Council would be meeting in Executive Session to discuss a real estate matter. Council will not be reconvening after Executive Session.

14. **Adjournment:** Upon motion by Mr. Smith, the meeting was adjourned at 8:47 p.m.

Respectfully Submitted,

Date Approved: 


Colleen M. Pursell, Manager/Secretary