

MINUTES OF DUBLIN BOROUGH  
COUNCIL MEETING  
TUESDAY, NOVEMBER 11, 2024

1. **CALL TO ORDER:** The November 11, 2024, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President Timothy Hayes, called the meeting to order at 7:30 p.m.

**ELECTED OFFICIALS PRESENT:**

Mayor:	Chris Hayes	
Council:	Timothy Hayes	Jeffrey Sharer
	Brent Smith	Matthew Mayes
	Philip Kessler	Keeley Rosenthal
	Sean Brennan	

**APPOINTED OFFICIALS PRESENT:**

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Scott MacNair, Esq. Vicki Kushto, Esq.*
Borough Engineer:	Brian Cicak, P.E.
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent
Emergency Management Coordinator:	Michael Tuttle*

\*Not Present

\*\*Late Arrival

2. **Pledge of Allegiance:** President Hayes led Council and the audience in the Pledge of Allegiance.

3. **Council President Announcements:** President Hayes announced there was an Executive Session held on Wednesday, October 30, 2024 to discuss a matter of personnel. Additionally, President Hayes thanked Veterans for their service and recognized the sanctity of Veteran’s Day. He made the announcement that moving forward Dublin Borough will be closed on November 11<sup>th</sup> and there will be no meetings held.

3.1. **Swearing in Police Officer Steven Motta**

4. **Public Comment on Non-Agenda Items:** There were no comments at this time.

5. **Approval of Minutes:**

5.1. **Minutes of Meeting of October 28, 2024:**

Motion by Mr. Smith, seconded by Mr. Kessler and unanimously carried, the minutes of the October 28, 2024 meeting were approved, as presented.

6. **Payment of Bills:**

6.1. **Bills List dated November 11, 2024, in the amount of \$497,663.50 (all funds):**

**Motion by Mr. Smith, seconded by Mr. Mayes and unanimously carried, Council approved the bills list for November 11, 2024 in the amount of \$497,663.50.**

## **7. Borough Official Reports:**

**7.1. Dublin Fire Company:** Chief Nugent provided Council with the October 2024 report. They responded to thirty-five (35) calls, three (8) of those calls were in the Borough. It was noted that many of the calls were for brush fires. President Hayes commented that Bucks County issued a burn ban. Ms. Pursell stated the Borough's Facebook page and website were updated with this information.

**7.2. Mayor:** Mayor Hayes announced the Dublin Holiday Gathering is Friday, December 6<sup>th</sup> at The Square starting at 5:30 p.m. Volunteers are welcome.

**7.3. Borough Manager:** Ms. Pursell stated letters were mailed to residents on Village Green Lane for sewer lateral inspections as a part of the consent order for the sewer system. This inspection is performed by our Public Works Department by appointment. Mr. Sharer asked for further clarification on the Service Line Inventory letter that was mailed to approximately 200 properties within the Borough. Ms. Pursell explained it is to bring awareness to these residents that their water service line material is identified as "unknown." Until the material is identified at each property, residents will continue to receive letters each year.

**7.4. Chief of Police:** Chief Regan provided Council with the Police Report for October 2024, which included 150 total incidents. The Bus Patrol School Bus Violation Program resulted in 39 referrals, of which 28 were approved for citations. Dublin Borough Police Officers gave out candy on Halloween. Chief Regan attended the EDITS conference in Blue Bell for two days of training in disaster response. Most officers completed the MPOETC Control Tactics "hands-on" training during the month. Handgun, Rifle and Shotgun qualifications were held during the month at the Quakertown Range. The PA State Police "calls handled" report was not available at the time of the report. National Drug Take Back Day was held on October 26, 2024 at the Dublin Volunteer Fire Company. A total of 62.3 pounds was collected in addition to 70.4 pounds collected in our Lobby Drug Box. Sergeant Kirk and Officer Rycek participated in the Pennsylvania State Police "Sunny Day Daycamp" held at the Dublin Volunteer Fire Company. Chief Regan shared that Dublin Borough Police Department received a grant through the Statewide Local Share Account in the amount of \$83,983.00. This grant will cover the cost of a new police vehicle, upfitting, marking and decaling, along with an automatic license plate reader.

**7.5. Borough Engineer:** Mr. Cicak gave an update on the Sludge Hauling and Disposal Contract for 2025. Mr. Cicak advised Council regarding specific work necessary to be performed in front of a home on Olde Pilgrim Road during the relining project. Pricing will be obtained for the project prior to starting the work. He also gave an update on the Reactor Tank B Project and the resolution with Allied Painting to complete the outstanding work.

**7.6. Borough Solicitor:** Mr. MacNair noted that plans were received by 144 N Main Street. A brief discussion began regarding items and signatures that were obtained or may be outstanding to date.

## 8. Discussion Items:

**8.1. Pennridge Senior Center Annual Report:** Mr. David Nyman presented Council with the Senior Center's 2024 Municipal Report. He gave an overview of the facility, staff and programs offered at the Pennridge Community Center. Mr. Nyman explained that financing comes from the State to pay their two (2) staff members. However, all other funding comes from donations/contributions, fundraising, grants, and facility rentals. Mr. Nyman went on to detail the activities that are available to Seniors in the community. He graciously thanked Dublin Borough for its continued support.

**8.2. Consideration to Approve Signage for Dublin Holiday Gathering:** Ms. Pursell advised that the Dublin Town Center submitted a Zoning Permit for Holiday Gathering signage. Some of the signs were denied, as they are not in compliance with our Ordinance.

**Motion by Mr. Mayes, seconded by Mr. Smith and unanimously carried, Council authorized temporary signs/banners for the Holiday Gathering as indicated on the site plan submitted by the Dublin Town Center.**

**8.3. Authorization to Release Pay Estimate No. 3 to AKC Mechanical, LLC.:**

**8.4. Authorization to Release Pay Estimate No. 2 to Allied Painting, Inc.:**

**8.5. Authorization to Release Pay Estimate No. 1 to Musson Brothers, Inc.:**

**Motion by Mr. Smith, seconded by Mr. Mayes and unanimously carried, Council authorized to Release Pay Estimate No. 3 for \$37,384.05 to AKC Mechanical, LLC, Pay Estimate No. 2 for \$268,082.50 to Allied Painting, Inc., and Pay Estimate No. 1 for \$135,306.60 to Musson Brothers, Inc.**

**8.6. Authorization to List Items on Muncibid:** Ms. Pursell requested authorization to list meeting room chairs, two desks and one file cabinet on Muncibid for sale.

**Motion by Mr. Smith, seconded by Ms. Rosenthal and unanimously carried, Council authorized to list items on Muncibid for sale.**

**8.7. Authorization to Apply for Local Share Account – Statewide Grant:** Ms. Pursell requested authorization to apply for a Local Share Account Statewide Grant to purchase a new dump truck for the Public Works / Water & Sewer Department.

**Motion by Mr. Mayes, seconded by Mr. Smith and unanimously carried, Council gave authorization to apply for a Local Share Account Statewide Grant to purchase a new dump truck for the Public Works / Water & Sewer Department.**

**8.8. Authorization/Consideration to Renew Contract with Constellation Energy:** Ms. Pursell advised that the Borough's current energy contract with Constellation Energy expires in December of 2024. She presented options for Council to consider which included renewing at the lowest rate for a 60-month term or switching to a renewable energy option. A discussion began regarding the potential impact of each option. Ultimately, Ms. Pursell was asked to research other possible energy provider rates to present at the next meeting.

**Motion by Mr. Sharer, seconded by Mr. Smith rejected on a vote of 3-4, to consider a 60 month contract with Constellation Energy at the cost of \$0.07622/kWh.**

**Motion by Mr. Brennan, seconded by Ms. Rosenthal rejected on a vote of 3-4, to consider a 60-month contract with Constellation Energy, utilizing 50% Renewable Energy Credits, at the cost of \$0.07839/kWh.**

**Motion by Mr. Mayes, recommended to Council that they consider a one-year contract with Constellation Energy, no vote was taken.**

#### **8.9. Authorization to Advertise 2025 Meetings:**

**Motion by Mr. Kessler, seconded by Mr. Brennan and unanimously carried, Council authorized the advertisement of the 2025 Borough Meetings.**

**8.10. 2025 Budget Presentation:** Mr. Sharer provided an overview of the proposed 2025 Budget which does not include a tax increase or increase in utility rates. Mr. Sharer reminded Council that the Borough is using reserve funds to offset the General Fund, Street Improvement Fund and Water Fund expenses. He also gave an overview of capital projects that are scheduled for 2025.

#### **8.11. Authorization to Advertise 2025 Budget / Adoption Date:**

**Motion by Mr. Mayes, seconded by Mr. Smith and unanimously carried, Council authorized the advertisement of the 2025 Budget / Adoption Date.**

**8.12. Consideration to Authorize Temporary Signs for Pearl S. Buck Event:** Ms. Pursell advised that Pearl S. Buck International submitted a Zoning Permit requesting permission to post two (2) signs on Borough property for their upcoming Craft Show. The Borough Ordinance requires Council to approve requests involving Borough property.

**Motion by Mr. Mayes, seconded by Mr. Brennan and unanimously carried, Council authorized temporary signs for the Pearl S. Buck Craft Show as indicated on the site plan submitted.**

**9. Committee Reports:** Mr. Mayes announced the Community Development Committee will meet before the next Council meeting to discuss alternative energy options and ordinances. The meeting will begin at 6:30 pm.

**10. Public Comment:** Dublin resident, Daniel Estep, suggested that the Borough consider adding two additional yard waste pick up days to the calendar. Ms. Pursell explained that the current three-year contract with Whitetail Disposal is very specific and that altering it at this time will come at a cost. Ms. Pursell will contact Whitetail Disposal to see if residents can request additional pickups and pay Whitetail Disposal directly for these services.

**11. Comments from Council Members:** Mayor Hayes asked about the Treasurer's Report, specifically regarding delinquent taxes.

**12. Executive Session:** President Hayes announced that there would be an executive session following the meeting to discuss a matter of personnel. An executive session will also be held on November 12, 2024 at 7:00 pm to discuss a matter of personnel.

**13. Adjournment:** Upon motion by Mr. Sharer, the meeting was adjourned at 9:07 p.m.

Respectfully Submitted,

Date Approved: 11/15/24

Colleen M. Pursell  
Colleen M. Pursell, Manager/Secretary