

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, MAY 10, 2021**

- 1. CALL TO ORDER:** The May 10, 2021 meeting of Borough Council was held at Borough Hall, 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer, called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

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| Mayor: | Chris Hayes | |
| Council: | Jeffrey Sharer | Brent Smith* |
| | Matthew Mayes | Gary Mast |
| | William Benonis | Robert Olsen |
| | Timothy Hayes | |

APPOINTED OFFICIALS PRESENT:

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|-----------------------------------|-----------------------|
| Borough Manager: | Laurie A. Hagey |
| Borough Solicitor: | Michael Kracht, Esq. |
| Borough Engineer: | Thomas F. Zarko, P.E. |
| Police Chief: | Michael Regan |
| Fire Chief: | Kevin Nugent |
| Emergency Management Coordinator: | M. Philip Myers |

*Not Present

**Late Arrival

- 2. Pledge of Allegiance:** President Sharer lead Council and the audience in the Pledge of Allegiance.
- 3. Council President Announcements:** None.
- 4. Public Comment on Non-Agenda Items:** There was no public comment.
- 5. Approval of Minutes:**
- 5.1. Minutes of Meeting of April 26, 2021:**

MOTION: A Motion to approve the Minutes of the April 26, 2021 Council Meeting, with and edit to include Mr. Kracht as being present, was made by Mr. Mast and seconded by Mr. Olsen. The Motion unanimously carried.

6. Payment of Bills:

6.1. Bills List dated May 7, 2021 for \$133,876.85 (all funds):

MOTION: Mr. Benonis made a Motion, seconded by Mr. Timothy Hayes, and unanimously carried, to approve Bill Lists dated May 7, 2021 in the amount of \$133,876.85.

7. Borough Official Reports:

7.1. Dublin Fire Company: Chief Nugent presented the April 2021 Dublin Volunteer Fire Company Monthly Report. In April, there were 18 calls total. He also reported the Annual Carnival will be held from July 20th thru July 24th, and that the April Flea Market was a success.

7.2. Mayor: Mayor Hayes reported the Discover Dublin group will be having a membership drive this month. He encouraged Council to have the Borough join. He reported Dublin's Restaurant Week is coming up May 22nd to May 30th.

7.3. Borough Manager: Mrs. Hagey presented her written report for the month of April 2021. Additionally, she reported having just received an email from Senator Santarsiero's office containing additional information regarding the American Rescue Plan funding and will forward it to Council for their review.

7.4. Chief of Police: Chief Regan provided the Police Report for April 2021. There was a total of 128 incidents, including 4 ambulance calls and 10 assists from other agencies. Chief Regan completed yearly MPOETC recertification, training in ACT 57 and ACT 59. Yearly range qualifications were completed by Chief Regan, Officer Burkhardt, Officer Swinehart and Investigator McClelland. Bias Training (RITE) was completed by Officer Gol, Officer Burkhardt, Officer Swinehart, Officer Sands and Investigator McClelland.

The prescription Drug Take Back event was held April 24, 2021 at the Dublin IGA. At the event 77.24 pounds of drugs were collected and an additional 38.54 pounds were collected from the lobby collection box for a total of 115.78 pounds of drugs turned over to the Bucks County District Attorney's Office.

Mr. Mast asked Chief Regan if the police department would need to go 24/7 with the growing development in town. Chief Regan replied he does not believe that will be the case but will closely monitor. If anything, they may be busier during the day, but not at night.

7.5. Borough Engineer: Mr. Zarko gave an update on Capital projects. The Treatment Tank Rehab Design is budgeted to have one tank done in 2022 and one to be done in 2023. The budget for 2022 is \$351,000, and the budget for 2023 is \$324,000. CKS is currently working on the design and will have it ready to go out to bid for 2022. Mr. Mast asked if a future development would start, beyond the present development, would the usage of those tanks become obsolete, and the Borough would possibly be better off using those funds toward something else. Mr. Zarko stated that based on a study performed regarding capacity needs, there may be changes made to the process in the future as well as an addition of a third tank but performing the rehabilitation on these tanks is necessary. There was a consensus for Mr. Zarko to begin the bid process for the first tank.

The 2021 Sewer Capital Budget allocates \$150,000 for the Sanitary Sewer System rehabilitation. Last year video inspections of the sanitary sewers were performed, and notes were taken on condition and repairs necessary to address defects. A report of the repairs of the defects was shared and three different options were given: (1) make short-term repairs that would last 5 to 10 years; (2) add an interim level of upgrades to the system; and (3) make full upgrades to the system. The \$150,000 does not cover any of these options, but DEP will expect something to be done to address the I/I issue, and it should not be pushed out into 2022. Mr. Zarko estimates the first option would cost \$210,000 with the other options coming in at a higher cost.

7.6. Borough Solicitor: No report.

8. Discussion Items:

8.1. Approve Pay Estimate No. 7 for Contract No. 1441-7B in the amount of \$74,694.70 payable to Eastern Environmental Contractors, Inc., for the Lagoon Relining Project: The Lagoon Relining Project is now 75% complete. Anticipated completion is the end of May. This pay estimate includes a change order resulting in the addition of \$6,046.00. Mr. Zarko recommended approval of Pay Estimate No. 7 in the amount of \$74,694.70 payable to Eastern Environmental Contractors, Inc., for work on the Lagoon Relining Project.

MOTION: A Motion was made by Mr. Benonis and seconded by Mr. Timothy Hayes, to approve Pay Estimate No. 7 of Contract 1441-7B in the amount of \$74,696.70, payable to Eastern Environmental Contractors, Inc., for the Lagoon Relining Project.

8.2. Approve Change Order No. 2 for the Lagoon Relining Project Contract No. 1441-7B to include winterization of the pumps used for the project in the amount of \$6,046.00, which is included in Pay Estimate No. 7:

MOTION: Mr. Benonis made a Motion to approve Change Order No. 2 in the amount of \$6,046.00, which is included in Pay Estimate No. 7 of Contract 1441-7B. The motion was seconded by Mr. Timothy Hayes and unanimously carried.

8.3. Approve Escrow Release No. 10 for Dublin Town Center in the amount of \$421,415.92: Mr. Zarko recommended approval of the Dublin Town Center Escrow Release No. 10 for work completed in the amount of \$421,415.92.

MOTION: Mr. Mast made a Motion to approve the Dublin Town Center Escrow Release No. 10 in the amount of \$421,415.92. The motion was seconded by Mr. Benonis and unanimously carried.

9. Committee Reports: Mr. Mayes stated a Public Safety Committee Meeting has held prior to the Council Meeting. He thanked Mr. Olsen for his work preparing discussion items for the meeting. Representatives from the Fire Company, Chief Nugent and President Meyers, attended the meeting and there was a discussion on some of the changes and new ideas for future meetings to sustain fire service in the Borough and to solicit volunteer members to join.

10. Other Business: None.

11. Public Comment: None.

12. Comments from Council Members: Mr. Mast suggested adding a Park and Recreation Fee and Public Safety Fee for new construction to the Borough's Fee Schedule. He suggested the Borough addresses the needs for Supplee Park for future maintenance and improvements to this asset. This asset should be funded no differently than water or sewer, where new connections pay a fee. He feels it is important to collect something in addition to taxes, that gets levied on every new building permit. Mr. Kracht stated he would research the options. Mr. Mast does not want to surprise new developers, so prior to any additional development in the Borough he suggests we have an updated Fee Schedule ready. Mr. Meyers agreed there should be a fee added for new development in an effort to keep property taxes from increasing.

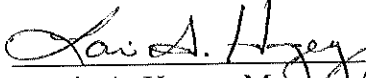
President Sharer announced that May 18th is the primary election and encourages all to come out and vote.

13. Executive Session: President Sharer announced Council will meet in Executive Session after the meeting to discuss Real Estate and the meeting will not be reconvening after.

13. Adjournment: Upon motion by Mr. Mast, the meeting was adjourned at 8:18 p.m.

Respectfully Submitted,

Date Approved: 5/24/2021


Laurie A. Hagey, Manager/Secretary