

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, APRIL 10, 2023**

1. **CALL TO ORDER:** The April 10, 2023, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer, called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Robert Olsen
	William Benonis	Timothy Hayes
	Philip Kessler	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Caroline Zook, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent
Emergency Management Coordinator:	M. Philip Meyers*

*Not Present

**Late Arrival

2. **Pledge of Allegiance:** President Sharer led Council and the audience in the Pledge of Allegiance.
3. **Council President Announcements:** Mayor Hayes swore in Officer John Foster.
4. **Public Comment on Non-Agenda Items:** There were no public comments at this time.
5. **Approval of Minutes:**
- 5.1. **Minutes of Meeting of March 27, 2023:**

Motion by Mr. Mayes, seconded by Mr. Timothy Hayes and unanimously carried, the minutes of the March 27, 2023 meeting were approved, as presented.

6. **Payment of Bills:**

6.1. **Bills List dated April 10, 2023, in the amount of \$50,068.04 (all funds):**

Motion by Mr. Benonis, seconded by Mr. Olsen and unanimously carried, Council approved the bills list dated April 10, 2023, in the amount of \$50,068.04.

7. Borough Official Reports:

7.1. Dublin Fire Company: Chief Nugent provided Council with the March 2023 report. They responded to 22 calls in March, 3 were in Dublin Borough. A brief discussion was held on paid firefighters.

7.2. Mayor: Mayor Hayes reported that he had gone to the Philadelphia Business Journal dinner on March 30th. The Dublin Town Center was awarded Real Estate Deals and Dealmakers of the Year – Retail and Hospitality Development 1st Place.

7.3. Borough Manager: Ms. Pursell provided Council with her March 2023 report. She highlighted several items: The 2022 Financial Audit is complete. The Borough is in receipt of an updated Sketch Plan for the Moyer Farm Tract, which is currently under review by Mr. Zarko. Dublin Borough's Newsletter will be sent out to the residents in the next couple of weeks. The Middle Road Sidewalk Project is complete and all close out paperwork has been submitted to the County. At this time, we are waiting for the grant reimbursement. The Green Light Go Grant work has been advertised on PennBid. The applicant for 144 N. Main Street has submitted their final plan. A date will be set in the near future for the Planning Commission to consider final approval. The Borough received a Sketch Plan from Dublin Village Apartments. They are looking to build another apartment building. She also advised that Mr. McHugh received a quote in the amount of \$8,800 to replace the fire hydrant at the Fire Company.

Ms. Pursell requested Council authorize the opening of a General Fund CD (\$250,000) through PLGIT at a rate of 5.44% and a Water Fund CD (\$250,000) through QNB at a rate of 4.50%. The consensus of Council was to open both CD's and to pay the penalty on the Water Fund CD to take advantage of the better rate. Mr. Olsen suggested investigating the different banks that PLGIT uses.

7.4. Chief of Police: Chief Regan provided the Police Report for March 2023 which included 121 total incidents. Officer Brodbine completed Standard Field Sobriety Testing class. Chief Regan completed a class on conducting Internal Affairs Investigations. Chief Regan, Sergeant Kirk, Officer Swinehart, and Officer Brodbine completed training on connecting individuals with Mental Health and Addiction issues to resources. Sergeant Kirk, Sergeant Jones, Officer Gol and Officer Swinehart completed yearly MPOETC recertification. Officer Nick Swinehart and Officer Christian Browne have left the Dublin Borough Police Department to accept full time jobs with the Warwick Police Department. We wish them both the best of luck with their new department. The Mock Accreditation begins April 10, 2023 and will be conducted remotely by three Pennsylvania Police Chief's from the Philadelphia area.

President Sharer asked if the Mental Health Training they just received is what the two new Co-Responders do that were hired from the County. Chief Regan stated that the Co-Responders do go out to the calls with them. Mental Health Training is different, it is to connect the people with resources and to understand why they are addicted. President Sharer also asked for an update on the person who hit the fire hydrant by Kookers Central Store. Chief Regan stated she submitted fake insurance and was charged. Mr. Olsen asked Chief Regan about the auto theft incidents. Chief Regan stated that there was a bunch of people from the Bronx that went around properties going into unlocked cars. They located a vehicle that had keys in it.

7.5. Borough Engineer: Mr. Zarko stated that we received 1 bid for the Reactor Tank B Rehabilitation Project which was \$1,100.00 over the bid estimate. There are some differences, (mechanical) in this bid compared to the bid from Tank A. Mr. Zarko spoke with the contractor and found out that the subcontractor's costs were high. Mr. Zarko will be recommending to Council at the next meeting to reject the bid and recommends separating the contract into a couple contracts, thinking that there will be more interest. He would like to break them up now, so he can get bids in by the end of the month, so they can start the work in the summer. There was a consensus for Mr. Zarko to break up the contract and have it ready for the next Council Meeting.

Mr. Zarko informed Council of the drainage easement maintenance requirements at the Orchards. It was discovered that there is a covenant of easements and restrictions on file at the County. The property owners are responsible for the easements and maintenance repair of the drainage issues. The Borough installed a split rail fence along the edge of the right a way abutting the drainage channels that extend through these easements. It was installed to protect the bank. Mr. Smith stated that Council had no idea the Borough did it, because there is another one that needs to be replaced. Ms. Pursell confirmed the Borough did complete the work. Mr. Zarko and Ms. Zook stated the fence was on the edge of the right of way which is owned by the Borough. Mr. Mayes asked about the curb. Mr. Zarko said the curb is different, the code requires the property owner to replace the curb.

Mr. Mayes informed Mr. Zarko that when the development was built, the developer put in the fence, not the Borough. So technically it would be the property owner that would maintain it, not the Borough. Mr. Mayes suggested that the Borough should fix the other fence but let the homeowners that maintain that area know they are just doing it this one time. Ms. Zook will investigate who is responsible for replacing both fences. Mayor Hayes asked who is responsible for the piping that leads to the basin and who decides that repairs need to be made. Mr. Zarko explained that when it leaves the right a way, it is the property owners' responsibility. The Borough decides when repairs need to be made.

7.6. Borough Solicitor: There was no report at this time.

8. Discussion Items:

8.1. Request for Fire Police – Haycock Township: Ms. Pursell explained there are two different events; the first one is the Steelman Triathlon that is being held on August 6, 2023 at Nockamixon State Park and the second one is the Independence Triathlon that will be held on May 21, 2023 at Nockamixon State Park.

Motion by Mr. Benonis, seconded by Mr. Timothy Hayes and unanimously carried, Council approved the request for our Fire Police to be in assistance at the Steelman Triathlon and the Independence Triathlon, both events will be held at Nockamixon State Park.

9. Committee Reports: Mr. Timothy Hayes reported that the Community Day Committee received approval to use the parking lot at the Dublin Village Apartments, for parking the vendors cars, which is directly across the street from Supplee Park.

10. Other Business: There was no other business at this time.

- 11. **Public Comment:** There were no public comments at this time.
- 12. **Comments from Council Members:** There were no comments from Council Members.
- 13. **Executive Session:** Mr. Sharer announced Council would be meeting in Executive Session to discuss a real estate matter and will not be reconvening.
- 14. **Adjournment:** Upon motion by Mr. Smith, the meeting was adjourned at 8:21 p.m.

Respectfully Submitted,

Date Approved: 4/10/23

Colleen M. Pursell
Colleen M. Pursell, Manager/Secretary