

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, JANUARY 5, 2026
REORGANIZATION**

- 1. CALL TO ORDER:** The January 5, 2026, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Mayor Hayes called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Christopher Hayes	
Council:	Timothy Hayes	Jeffrey Sharer
	Matthew Mayes	Keeley Rosenthal
	Sean Brennan	Jeanette Pasqua
	Marianna Leffever	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Scott MacNair, Esq.*
Borough Engineer:	Erik Garton, P.E.*
	Matt Bailor, P.E.
	Mike Zee, P.E.*
Borough Conflict Engineer:	Tim Fulmer, P.E.*
Police Chief:	Michael Regan*
Fire Chief:	Dale Meyers*
Emergency Management Coordinator:	Michael Tuttle*

*Not Present

**Late Arrival

- 2. Pledge of Allegiance:** Mayor Hayes led Council and the audience in the Pledge of Allegiance.

3. Swearing in of Newly Elected Council Members: Prior to the swearing in of the newly elected Council Members, Mayor Hayes gave an opening introduction: “Good evening, members of Council, Borough staff, and residents of Dublin. Thank you all for being here and for your continued commitment to our community. As we begin tonight’s meeting, I want to take a few moments to reflect on a principle that is essential to the success, stability, and integrity of local government: the importance of conducting our work free from partisan politics.

At the municipal level, our responsibilities are immediate, practical, and deeply connected to the everyday lives of our residents. The issues we face—maintaining infrastructure, ensuring public safety, managing our budget wisely, supporting our businesses, and preserving the character of our neighborhoods—are not partisan issues. They are community issues. They are Dublin issues.

Partisan politics, by its very nature, can divide, distract, and discourage collaboration. It can shift focus away from solving problems and toward scoring points. It can create an “us versus them” mentality where none should exist. In a borough as close-knit as ours, we cannot afford that. Our residents expect unity, professionalism, and results—not political theater.

We are entrusted with the stewardship of taxpayers' money, the planning of our future growth, and the protection of our shared quality of life. To fulfill those responsibilities, we must approach our work with open minds, a willingness to listen, and a commitment to problem-solving rooted in facts and fairness. The decisions we make should be guided by what is right for Dublin Borough—not by party platforms, national narratives, or political labels.

Local government is at its best when it is practical, respectful, and driven by service. When we sit at this table, we do so not as representatives of political parties, but as representatives of the people who live here, our neighbors, our families, our friends. They look to us for leadership that rises above partisanship and focuses firmly on the common good.

I am grateful for the professionalism and dedication that each of you brings to this Council. I am confident that, together, we can continue to show that effective governance is still possible when cooperation takes precedence over politics. Let us move forward tonight with that shared purpose in mind.”

Mayor Hayes swore in Jeffrey Sharer, Matthew Mayes, Jeanette Pasqua and Marianna Leffever.

4. Council Reorganization:

4a i. Nomination of Council President: Mayor Hayes called for nominations of President for the next two (2) years. Matthew Mayes nominated Timothy Hayes. Mayor Hayes nominated Jeffrey Sharer.

Timothy Hayes was elected Council President for the next two years on a vote of 6-1.

Mayor Hayes turned the meeting over to President Timothy Hayes.

4a ii. Nomination of Council Vice-President: President Hayes called for nominations for Council Vice President for the next two (2) years. Jeffrey Sharer was nominated by President Hayes.

Jeffrey Sharer was elected Council Vice-President for the next two years on a vote of 7-0.

4a iii. Nomination of President Pro-Tem: President Hayes called for nominations for Council President Pro-Tem for the next two (2) years. Matthew Mayes was nominated by President Hayes.

Matthew Mayes was elected President Pro Tem for the next two years on a vote of 7-0.

4b. Appointments: Resolution 2026-02: Appointments were made on the Council Committees by President Hayes. He listed his selections for each. The Community Development Committee will be chaired by Mr. Sean Brennan. Mr. Jeff Sharer will continue to serve as Finance Committee Chair. Ms. Jeannette Pasqua will be the Council liaison to the Planning Commission. The PACC representatives will be Ms. Jeannette Pasqua and Ms. Marianna Leffever.

Ms. Pursell confirmed that the members currently serving on the Zoning Hearing Board and Planning Commission whose term will expire want to continue for another term.

Motion by Mr. Brennan, seconded by Mr. Mayes and unanimously carried, to approve Resolution 2026-02, Acknowledgement of Professional Appointments and Officials, Check

Signers, and Appointments of Delegates to Dublin Borough Boards, Commissions and Committees, was adopted as amended.

5. Council President Announcements: President Hayes wished everyone well for the New Year and said he is looking forward to seeing what can be accomplished in 2026. He also announced that the LSA grant Dublin Borough applied for was awarded for approximately \$96,000 to purchase a new dump truck for Public Works.

6. Public Comments on Non-Agenda Items: There were no public comments at this time.

7. Approval of Minutes:

Motion by Mr. Mayes, seconded by Mr. Brennan and unanimously carried, the minutes of the December 8, 2025, meeting were approved, as presented.

8. Payment of Bills:

8.1. Bills List dated December 22, 2025, in the amount of \$149,991.80 (all funds).

Motion by Ms. Rosenthal and seconded by Ms. Pasqua, and unanimously carried, approving the bills list for December 22, 2025, in the amount of \$149,991.80.

9. Discussion Items:

9.1. Resolution 2026-02 Adopting 2026 Fee Schedule: Ms. Pursell advised that some adjustments were recommended by the Borough's third party reviewer. Additionally, the fees charged for renting out Supplee Park needed to be increased to offset the time spent by Borough administrative employees, the Public Works Department and the Police Department. Lastly, an increase in the utility certifications fees were made to bring them more in line with the actual costs associated with processing certifications.

Motion by Mr. Mayes and seconded by Mr. Brennan, and unanimously carried, adopting Resolution 2026-02 A Resolution of Dublin Borough establishing a Consolidated Fee Schedule for the Review of Subdivision and Land Development Applications, for the Review of Building and Zoning Permit Applications, Administrative Fees, and Utility Services, as presented.

10. Public Comments: There were no public comments at this time.

11. Comments from Council Members: Mr. Brennan announced that the Community Development Committee would be meeting before the next meeting – January 26, 2026, at 6:30 pm to begin discussions on the 25th Annual Community Day. Mr. Mayes inquired about streetlights in the Borough he noticed that they were not functioning. Ms. Pursell stated that she will follow up with this. Mr. Sharer expressed concern that L A Convenience, located at 105 N. Main Street, is not turning off the LED signs located in the windows after closing. Ms. Pursell said she would reach out to the property owner. Ms. Pasqua stated that a Planning Commission meeting is scheduled for Tuesday, January 20th at 7:30 pm. President Hayes asked for an update on the TCE site. Ms. Pursell advised that work in that area is done until Spring 2026.

12. Adjournment: Upon motion by Mr. Sharer, the meeting was adjourned at 7:59 p.m.

Respectfully Submitted,

Date Approved: _____

Colleen M. Pursell, Manager/Secretary