



BOROUGH OF DUBLIN

Bucks County, Pennsylvania

Founded: 1912

DUBLIN BOROUGH KNOX BOX INFORMATION

Ordinance #: 339, Adopted 05/28/2024

Dublin Borough Council enacted Ordinance # 339 which requires a Knox Box to be installed on commercial buildings when one of the following conditions are met –

1. All newly constructed commercial buildings.
2. Any commercial building that obtains a Zoning Permit for any type of work.
3. All existing commercial buildings with a fire alarm or sprinkler system.

To order a Knox Box, follow the below instructions –

1. Visit www.knoxbox.com
2. Click "Buy" on the top right of the webpage
3. Your Location – choose "Pennsylvania"
4. Local Fire Department/Agency – type "Dublin Vol Fire Co"
5. Click "Search"
6. Dublin Vol Fire Co Dublin, PA will appear – choose "Select"
7. Under Categories – choose "Commercial KnoxBoxes"
8. Choose your Knox Box based on the appropriate size needed

If you have any questions regarding Knox Boxes, please contact Dublin Borough at (215) 249-3310.

ORDINANCE NO. 339
DUBLIN BOROUGH, BUCKS
COUNTY, PENNSYLVANIA

**AN ORDINANCE OF THE BOROUGH OF DUBLIN
AMENDING CHAPTER 4 BUILDINGS OF
THE CODIFIED ORDINANCES TO
REQUIRE KNOX-BOXES® IN
COMMERCIAL BUILDINGS**

WHEREAS, Borough Council desires to require Knox-Boxes® in new and existing commercial buildings in order to ensure fast and safe access by the fire department and emergency medical personnel;

NOW, THEREFORE, it is hereby ENACTED and ORDAINED by the Council of Dublin Borough, Bucks County, Pennsylvania that the Codified Ordinances of the Borough are amended by amending Chapter 4 Buildings as follows:

Section 1. Chapter 4 Buildings of the Codified Ordinances is hereby amended by inserting a new Part 2 as follows:

Part 2 Installation of Knox-Box® Required

§ 4-201. Knox-Boxes®.

1. Knox-Box® Required for New Commercial Buildings. All new commercial buildings shall have installed a Knox-Box®, of an Underwriters' Laboratories (UL) type and size approved by the Chief Officer of the Dublin Volunteer Fire Company, in a location specified by the Township Code Enforcement Officer after consultation with the Dublin Volunteer Fire Company, prior to the issuance of the permit to occupy.
2. Knox-Box® Required for Existing Commercial Buildings with Improvements. All existing commercial buildings constructing improvements that require any land use or zoning approval shall have installed a Knox-Box®, of an Underwriters' Laboratories (UL) type and size approved by the Chief Officer of the Dublin Volunteer Fire Company, in a location specified by the Township Code Enforcement Officer after consultation with the Dublin Volunteer Fire Company, prior to the issuance of a construction permit and/or certification of occupancy.
3. Knox-Box® Required for Existing Commercial Buildings. All existing commercial buildings equipped with automatic fire detection and/or suppression systems shall have installed a Knox-Box®, of a UL type and size approved by the Chief Officer of the Dublin Volunteer Fire Company, in a location specified by the Township Code Enforcement Officer after consultation with the Dublin Volunteer Fire Company, within six months of the effective date of this Chapter.
4. Knox-Box® Contents. All Knox-Boxes® shall contain labeled keys, easily identifiable

in the field, to provide access into the property and/or building and to any locked areas within the said building as the Chief Officer of the Dublin Volunteer Fire Company may direct. Each key shall be labeled with information to clearly identify the door(s) in which the key is to be used (i.e., front door, side door, business name, unit number, etc.). The operator of the building shall immediately notify the Chief Officer of the Dublin Volunteer Fire Company and/or Code Enforcement Officer if any key is changed and/or rekeyed. The new key shall be provided to the Township, and the new key shall be secured in the Knox-Box®.

5. Locked Gates of Driveways. Any locked gates of driveways which allow access to a commercial business are required to place a Fire Department access lock on the access point to allow immediate emergency access to the commercial property. All locks are to be approved by the Chief Officer of the Dublin Volunteer Fire Company.
6. The operator of the building shall provide emergency contact information to the Chief Officer of the Dublin Volunteer Fire Company and/or Code Enforcement Officer on the forms prescribed by the Township. Two emergency contacts shall be provided. Cards containing the emergency contact information shall also be kept in the Knox-Box®.
7. The operator of the building shall notify the Chief Officer of the Dublin Volunteer Fire Company if the Knox-Box® purchased or installed is alarmed. The operator shall provide the name and contact information of the alarm company to the Chief Officer of the Dublin Volunteer Fire Company and/or Code Enforcement Officer.

§4-202. Violations and Penalties.

Any person, firm or corporation who shall violate any provisions of this Part shall, upon conviction in a summary proceeding brought before a Magisterial District Judge under the Pennsylvania Rules of Criminal Procedure, be guilty of a summary offense and shall be punishable by a fine of not more than \$1,000, plus costs of prosecution. In default of payment thereof, the defendant may be sentenced to imprisonment for a term not exceeding 90 days. Each day or portion thereof that such violation continues or is permitted to continue shall constitute a separate offense, and each section of this Part that is violated shall also constitute a separate offense.

Section 2. Repealer. This Ordinance hereby repeals any provision inconsistent with this Ordinance now in effect or of other Ordinances, to the extent of such inconsistency. All other provisions of the Ordinances of Dublin Borough, not inconsistent herewith, shall remain in full force and effect.

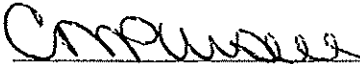
Section 3. Severability. The provisions of this Ordinance are declared to be severable. If any provision of this Ordinance is determined by a court of competent jurisdiction to be invalid or unconstitutional, such determination shall have no effect on the remaining provisions of this Ordinance.

Section 3. Effective Date. This Ordinance shall become effective upon the earliest date provided by law.


ENACTED AND ORDAINED on this 28th day of May, 2024.

BOROUGH OF DUBLIN COUNCIL

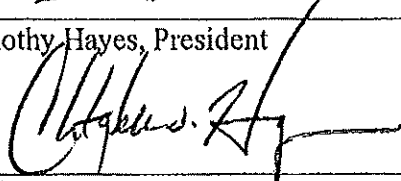
ATTEST:



Colleen Pursell, Secretary



Timothy Hayes, President



Christopher Hayes, Mayor