

MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, MARCH 11, 2024

1. **CALL TO ORDER:** The March 11, 2024, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President Timothy Hayes, called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes*	
Council:	Timothy Hayes	Jeffrey Sharer
	Brent Smith	Matthew Mayes
	Philip Kessler	Keeley Rosenthal
	Sean Brennan	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Scott MacNair, Esq.
Borough Engineer:	Brian Cihak, P.E.
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	Michael Tuttle*

*Not Present **Late Arrival

2. **Pledge of Allegiance:** President Hayes led Council and the audience in the Pledge of Allegiance.

3. **Council President Announcements:**

4. **Public Comment on Non-Agenda Items:** There were no comments at this time.

5. **Approval of Minutes:**

5.1. **Minutes of Meeting of February 26, 2024:**

Motion by Mr. Kessler, seconded by Ms. Rosenthal and unanimously carried, the minutes of the February 26, 2024 meeting were approved, as presented.

6. **Payment of Bills:**

6.1. **Bills List dated March 11, 2024 in the amount of \$29,946.99 (all funds):**

Motion by Mr. Brennan, seconded by MS. Rosenthal and unanimously carried, Council approved the bills list dated March 11, 2024, in the amount of \$29,946.99.

Mr. Smith had questions regarding some of the expenses.

7. Borough Official Reports:

7.1. Dublin Fire Company: Council was provided with the February 2024 report. They responded to nineteen (19) calls, two (2) of those calls were in the Borough.

7.2. Mayor: No report was given.

7.3. Borough Manager: Ms. Pursell reported she received an estimate for the well #5 roof replacement in the amount of \$8,830.00 from Jefferson LLC., which is less than what was budgeted, \$16,000.00. The repair has been scheduled to start in a few weeks. Ms. Pursell also mentioned she has received a Conditional Use Application from L.A. Convenience and Tobacco, who is seeking approval to have four (4) skilled gaming machines. The hearing is scheduled for March 25, 2024. Mr. MacNair explained the Conditional Use process. Mr. Smith asked if there would be a fee involved. Ms. Pursell indicated the Borough does charge a yearly fee. Mr. Sharer added they will need a state license. Ms. Pursell also advised that the private lateral inspections have started up again. Mr. Smith thanked Ms. Pursell for informing the Conservation District about the Hilltown Township property.

Mr. Sharer asked Ms. Pursell if she would be opening more CDs since interest rates have gone up. Ms. Pursell indicated she will obtain CD rates for consideration at the next Council meeting.

7.4. Chief of Police: Chief Regan provided Council with the Police Report for February 2024, which included 106 total incidents. Officer Smith and Officer Brodbine completed 2024 Legal Updates Training for MPOETC. The Bus Patrol School Bus Violation Program has been reauthorized and the department is working through violations. Twenty violations were processed and 13 were approved for prosecution. Chief Regan attended an Officer Involved Shooting training seminar. A cyberattack on the Bucks County Radio system continued to affect their operations in February as their mobile data terminals in the police cars throughout Bucks County are still not functioning, limiting many of their resources. The new speed sign has been placed in service and is an upgrade compared to the previous sign. The Pennsylvania State Police handled 3 calls overnight during the month. They wrapped up two long term drug investigations. There was a house in the Borough that was selling drugs and they seized \$17,000.00 in cash. President Hayes would like to see if there are any grant programs to investigate for cyberattacks. Chief Regan said all their information is in the cloud. Mr. Mayes informed Council the cyberattack really put the Fire Company down for a week. Thankfully the fire whistle went off, so they could get to the fire calls.

7.5. Borough Engineer: Mr. Cicak informed Council they are working with DEP to get the Consent Order Agreement updated. He will be discussing the I & I program and updating the milestone schedule. The Chapter 94 Report and the Water Audit are both due at the end of the month. They have been gathering data for the Consumer Confidence Report, which isn't due until July 1, 2024. They are currently engaged in finalizing the contract for Reactor Tank B. Jim Weiss from CKS completed sidewalk / curb inspections for Middle Road and the report has been submitted to the Borough. A total of 250 LF of curb and 600 SF of sidewalk needs replacement along Middle Road.

7.6. Borough Solicitor: There was no report at this time.

8. Discussion Items:

8.1. Request for Reimbursement – Sewer Line Issue (Olde Pilgrim Road): During the last Council Meeting a discussion was held regarding the sewer line at 124 Olde Pilgrim Road. Mr. Cicak informed Council that when the homeowner's contractor did the inspection in November of 2023, the line was jetted from the cleanout towards the house. In January of 2024, the homeowner's contractor put a cable in the trap and pulled out a soft clog. In February of 2024 the Borough hired a contractor to check the Borough's portion of the line which was determined to have roots inside. Ms. Pursell explained to Council that the homeowner would like to be reimbursed for both times the plumber had to come and work on the line. The property owner paid \$863.53 to Wind River Environmental (Franc) for the first inspection and jetting. They also paid \$119.00 to Horizon Services in January.

Motion by Mr. Smith seconded by Mr. Kessler and unanimously carried, Council approved to reimburse the homeowner in the amount of \$119.00 which was paid to Horizon Services for work that was performed in the Borough's right of way.

8.2. Consideration to Add Section of Rickerts Road to the 2024 Road Project Bid: Ms. Pursell advised that Council previously authorized the advertisement of the 2024 Road Project which involves the repaving of Middle Road. There is a section (approximately 300 feet) on Rickerts Road that is also need of repair and she requested that Council consider adding this repair as an add-alternate to the Road Project Bid. It was noted that this section of road had a recent repair made but it is not holding. Mr. Sharer asked if there is a problem with the storm drainage, which could be why the road is falling apart. Mr. Smith stated that the foundation should be repaired. They can add a price to mill it if it is determined that it needs repair.

Mr. Mast of Middle Road asked which part of Rickerts Road is being considered. Ms. Pursell stated it is the section near the Pennsylvania State Police Barracks. Mr. Mast is concerned if they do Rickerts Road, then Middle Road may not be completed. There was a concern about informing Hilltown Township, so Council will have Mr. MacNair review the Agreement the Borough has with Hilltown Township.

8.3. Discussion on Employee Handbook Update: Ms. Pursell informed Council the new Life Insurance Policy by Sun Life has been effective since March 1, 2024. She would like to update the Employee Handbook to reflect a set amount of insurance for future employees. This practice would eliminate future record keeping. Currently, the wording in the handbook is 2.5 times an employee's salary. There was a discussion on the amount to be determined. Mr. Smith suggested Ms. Pursell draft the change and have Council and Mr. MacNair review at a later time.

8.4. Authorization to Open Escrow Bank Account – Perkiomen Apartments: Ms. Pursell informed Council a Preliminary Land Development Application from Perkiomen Apartments was received for the construction of two (2) apartment buildings. They need to open an Escrow Bank Account in the amount of \$7,500.00. Ms. Pursell would like Council's approval to open a bank account in the name of Perkiomen Apartments.

Motion by Mr. Mayes seconded by Mr. Smith and unanimously carried, Council approved to open an Escrow Account in the amount of \$7,500 in the name of Perkiomen Apartments.

9. Committee Reports: Mr. Mayes reported there was a Community Day Meeting prior to tonight's Council Meeting. He presented Council with the Dublin Borough shirt to be worn by staff and

volunteers at Community Day. There are not many food vendors at this time, but we are working on that. We will be able to set up early since the Fire Company does not have a Flea Market on June 1, 2024. There will be a shuttle from the Fire Company to the park. A small section of the road from the entrance of Dublin Village to the entrance of the upper parking lot will be closed. It will help us have room for the car show in the lower lot and the Bucks County Command Bus can park on the street.

10. Public Comment: Mr. Moyer asked what happened with the petition that was presented at the last Council Meeting. President Hayes advised that nothing came from it.

11. Comments from Council Members: Mr. Mayes welcomed Mr. MacNair as the Borough's new Solicitor.

12. Executive Session: President Hayes announced Council would be meeting in Executive Session to discuss potential litigation and Council will not be reconvening after the Executive Session.

13. Adjournment: Upon motion by Mr. Sharer, the meeting was adjourned at 8:29 p.m.

Respectfully Submitted,

Date Approved:

03/11/2024

Colleen M. Pursell

Colleen M. Pursell, Manager/Secretary