

CKS Engineers, Inc.

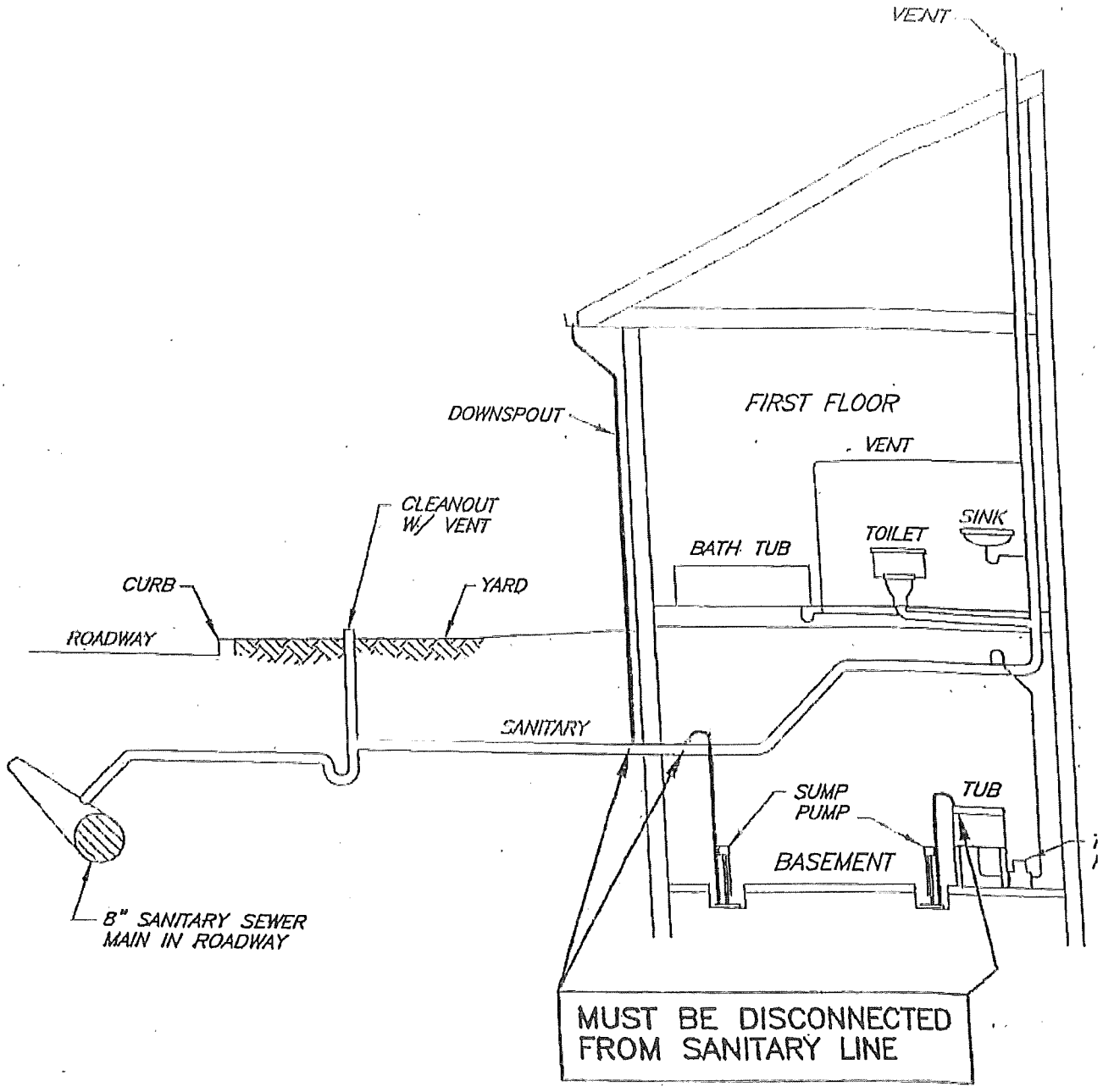
## **PRIVATE LATERAL INSPECTION PROGRAM**

## Sump Pump Requirements

1. Discharge from sump pump must be hard-piped to a point outside the building. Any type of rigid pipe material is acceptable.
2. Flexible hose will not be acceptable, as this could easily be re-routed back to the sanitary line. Exceptions for flexible hose already in place will be allowed, if there is no nearby, easy-access into the sanitary line
3. Any existing access holes or fittings in the sanitary sewer pipe that allowed the illegal connection must be permanently sealed (glued, soldered, etc.) to prevent re-entry.
4. Extenuating circumstances for exceptions will be discussed with the Superintendent prior to approval.

## Outdoor Piping Requirements

1. No outdoor drains are permitted to be connected to the sanitary sewer. Any connections from roof drains, yard or area drains, and swimming pools must be disconnected.
2. Vent and clean out pipes should be in good condition with no apparent signs of below grade breaks that would allow water entry. Proper caps should be in place. Pipe should extend sufficiently above grade to prevent surface water inflow. There should not be anything covering the vent or clean out.
3. Discharge piping from outside wall of basement can be any type of pipe or hose. The discharge point cannot be anywhere near the vent or clean out.



DUBLIN BOROUGH  
 Bucks County, Pennsylvania  
 ILLEGAL SANITARY SEWER CONNECT



*Celebrating 100 Years*

Angela P. Benner  
Borough Manager

# BOROUGH OF DUBLIN

Bucks County, Pennsylvania  
Founded: 1912

Christopher Hayes  
Mayor

Jeffrey Sharer  
Council President

April 4, 2018

## IMPORTANT NOTICE PLEASE READ

Dear Dublin Borough Sewer Customer:

Dublin Borough has developed a program to determine sources of excess water entering the sanitary sewer system from private property laterals and building piping. This excessive clear water is a major problem for our pipeline and treatment systems during wet weather. It is possible that your property may be discharging such water through roof drains, foundations, and/or sump pumps. The discharge of any of these sources into the public sanitary sewer is a violation of both state and local regulations.

The Borough's program is summarized as follows:

Each property owner is asked to **contact the Borough office within twenty (20) days from date of this letter** to schedule an inspection date and time. Property inspection will be done by Dublin Borough Public Works Employee Mike McHugh, who will have proper identification. Someone over 18 years of age must be present for the inspection. Property owners who fail to schedule an inspection by not responding within thirty (30) days of the date of this letter or fail to make repairs or modifications within sixty (60) days of inspections shall be subject to a \$50.00 surcharge on their sewer bills, plus \$25.00 for ever additional quarter until an inspection is scheduled and proper corrections are made. Improper connections must be corrected to Borough Standards and re-inspected.

**TO SCHEDULE YOUR INSPECTION CONTACT PATTI @ 215-249-3310. Inspections will be completed Tuesday, Wednesday and Thursdays between 9:00a.m. – 11:30a.m. An inspection takes approximately 20 minutes. If those days and times do not work for a property owner, we can discuss alternative days and times.**

The treatment of wastewater is an expensive but environmentally necessary endeavor. The inappropriate and illegal addition of unnecessary water to the system adds significantly to both capital construction costs and daily operating costs. For the Borough to keep these costs under control, this inspection program is important.

The program adopted by Borough Ordinance 248, has been approved and endorsed by Dublin Borough. Copies of the applicable Ordinance regarding this program are available at the Borough Office. Please feel free to contact the Borough if you have any questions or need further information.

We appreciate your cooperation in implementing this program. If you have already had an inspection completed, please call Patti at 215-249-3310 so that we can confirm.

Sincerely,

*Angela P. Benner*

Angela P. Benner  
Borough Manager



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Bucks County, Pennsylvania  
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Christopher Hayes  
Mayor

*Celebrating 100 Years*

Angela P. Benner  
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Jeffrey Sharer  
Council President

April 25, 2018

## IMPORTANT NOTICE PLEASE READ

**This is your 2<sup>nd</sup> Notice and you MUST respond by May 4th**

Dear Dublin Borough Sewer Customer:

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Sincerely,

*Angela P. Benner*

Angela P. Benner  
Borough Manager

## Dublin Borough Sewer Department Property Inspection Form

Inspection Date: \_\_\_\_\_  
 Re-Inspection Date: \_\_\_\_\_  
 Date Received Call: \_\_\_\_\_  
 Occupant's Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: home \_\_\_\_\_  
                     work/cell \_\_\_\_\_

Inspection Time: \_\_\_\_\_  
 Re-Inspection Time: \_\_\_\_\_  
 Account # \_\_\_\_\_ **TMP# 10-** \_\_\_\_\_  
 Owner's Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: home \_\_\_\_\_  
                     work/cell \_\_\_\_\_

### Initial Inspection Report Inside

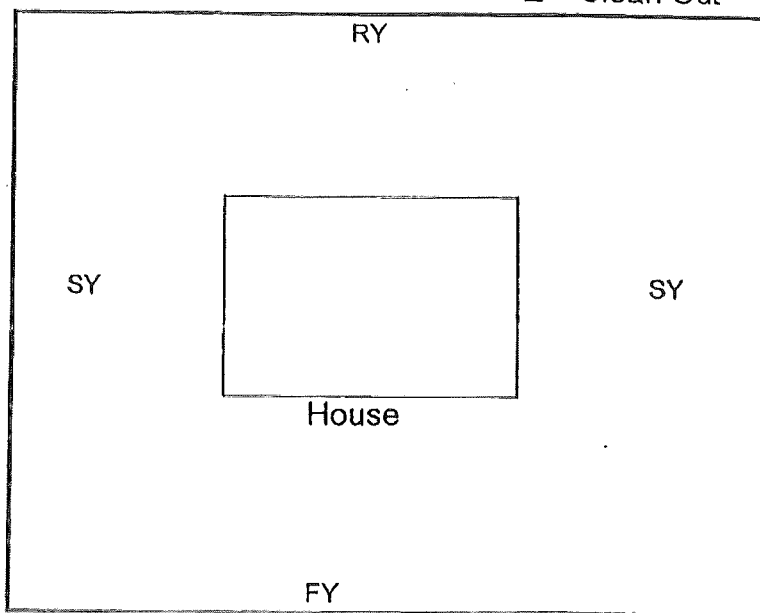
Basement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Sump Pump	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Properly Piped	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Floor Drains	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Properly piped	Yes <input type="checkbox"/>	No <input type="checkbox"/>

### Outside

Yard Drains	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Properly piped	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Roof Drains	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Properly piped	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Cleanout & Vent:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Visible in good shape	Yes <input type="checkbox"/>	No <input type="checkbox"/>

### Building / Property Sketch:

⊗ = Sump Pump  
 Δ = Vent  
 □ = Clean Out



Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Initial Inspection APPROVED - Date: \_\_\_\_\_

Inspectors Signature: \_\_\_\_\_

Residents Signature: \_\_\_\_\_

Initial Inspection NOT APPROVED - Date: \_\_\_\_\_

I acknowledge that I have 60 days to make the necessary corrections as described to me by the inspector.

Inspectors Signature: \_\_\_\_\_

Residents Signature: \_\_\_\_\_

Re-Inspection Approved - Date: \_\_\_\_\_

Inspectors Signature: \_\_\_\_\_

Residents Signature: \_\_\_\_\_

# Dublin Borough Property Property Inspectors Procedures

## Have Photo I.D. Visible

### Introduction

1. Knock on door and introduce yourself
2. Remind resident that you have an appointment which they scheduled for ( date and time)
3. Ask to come inside
4. Explain to resident what you are looking for.
5. Request that resident remain with you while inspecting.  
Ask for assistance in locating lines  
Prevent false accusations

### Inside

1. Check and sketch point of sump pump discharge.
2. Check and sketch for signs of new plumbing around sump pump.
3. Check and sketch for access points into sanitary sewer line.
4. Check and sketch for floor drains.
5. If necessary take photo of violation for future point of reference.

### Outside

1. Check and sketch for roof drains and location of discharge.
2. Check and sketch clean outs and vent pipe.
3. Check and sketch for yard drains and where they discharged.
4. Check and sketch point of swimming pool filter backwash discharge and pool cover pumps.
5. If necessary take photo of violation for future point of reference.

### Closing

1. Complete Form and complete sketches.
2. Note pertinent features in and out (i.e. location of sump pump, piping, discharge location, clean out and vent).
3. Sign inspection Form and **obtain signature from owner or occupant.**
4. Provide one copy (pink) to owner, return with two copies to plant.
5. If resident asks, offer suggestions for re-piping (if you have any). If they appear to have no clue, suggest they call a plumber. Tell them to have the plumber call us if he has any questions concerning the requirements.
6. **Upon re-inspection**, Inspector will sign form for final approval and leave yellow copy with owner. The original (white) will always return to the plant.

ORDINANCE NO. 248

DUBLIN BOROUGH, BUCKS COUNTY, PENNSYLVANIA  
AN ORDINANCE PROHIBITING THE DISCHARGE OF  
STORM WATER, SURFACE WATER, GROUNDWATER, ROOF  
RUN-OFF OR SUB-SURFACE DRAINAGE IN THE PUBLIC  
SANITARY SEWER SYSTEM

The Borough Council of Dublin Borough (hereinafter "Borough")  
hereby ordains as follows:

**ARTICLE 1: Statement of Findings:**

A. The Borough finds that the discharge of storm water,  
surface water, groundwater, roof run-off or sub-surface drainage  
into the public sanitary sewer system that is owned/maintained by  
the Borough causes excessive flows which are detrimental to the  
operation of the Borough's Sanitary Sewer System; and

B. The Borough intends to take whatever measures are  
necessary to reduce the volume of inflow and infiltration of these  
waters into the Borough's sanitary sewer system; and

C. The purposes of this Ordinance is to prohibit the  
discharge of said waters into the said sanitary sewer system as  
well as establish a program of investigations, inspections and  
measures for corrective actions so as to minimize or eliminate the  
introduction of said waters into the Borough's sanitary sewer  
system by means of infiltration and inflow.



ARTICLE 2: Prohibition: Introduction of Certain Waters into the Sanitary Sewer System.

No person or user shall discharge or cause to be discharged waters such as water from sump pumps, flow drains, storm water, surface drainage, groundwater, roof run-off, subsurface drainage, foundation drainage or cooling water into the Borough's sanitary sewer system. Such water and all other unpolluted drainage shall be discharged to facilities that are specifically designed as storm sewers or to natural outlets approved by the Borough and in accordance with the applicable regulations of the Pennsylvania Department of Environmental Protection.

ARTICLE 3: Inspection, Compliance:

A. To insure compliance with the above described prohibitions, the Borough shall establish a program of periodic and systematic inspections of all properties within the Borough to insure compliance with this Ordinance.

B. All property owners will be notified of the Borough's request to inspect their property by letter. Within twenty (20) calendar days of receipt of the aforementioned notice, the owner shall contact the Borough Office to schedule an appointment for inspection. Said inspection shall be performed at no expense to the property owner.

C. The Borough shall issue a report to the property owner with respect to the conclusions of said inspection. Any repairs or

modifications to the property owner's sanitary sewer lateral indicated therein shall be completed within sixty (60) calendar days of said notice.

D. Property owners who fail to schedule an inspection within thirty (30) calendar days or make repairs or modifications within the appropriate time frames as above outlined will be subject to a \$50.00 surcharge for the first quarter as a surcharge on their sewer bill for the property. For each quarter or part thereof thereafter that the property owner does not respond to the request for inspection or make repairs or modifications, said surcharge shall increase by \$25.00 per quarter. Said surcharge will continue from quarter to quarter until proper inspections have been done and/or work performed.

E. In the event that a property owner does not cooperate with scheduling an inspection and/or corrective measures within a maximum ninety (90) calendar days, the Borough may take all appropriate measures necessary to insure compliance including seeking injunctive action or other appropriate relief from the Court of Common Pleas. In the event the Borough incurs any costs to insure compliance with this Ordinance, the property owner shall be responsible for all costs of said proceedings, including the Borough's attorney's and engineering fees. As well, any costs incurred by the Borough may be liened against any property owned by the property owner within the Borough.

ARTICLE 4: Inconsistent Ordinances:

Except to the extent inconsistent herewith, all existing Borough Ordinances regarding discharge into the sanitary sewer system or maintenance shall remain in full force and effect.


ARTICLE 5: Effective Date:

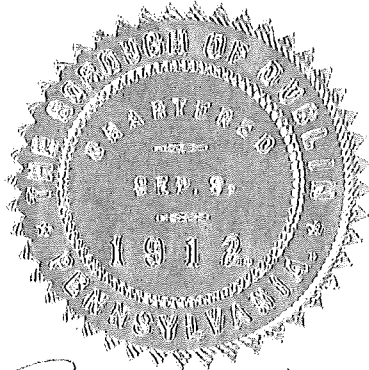
This Ordinance shall be effective upon adoption by Borough Council.

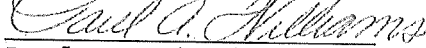
ENACTED and ORDAINED by the Borough of Dublin Council this

7th day of July, 2003.

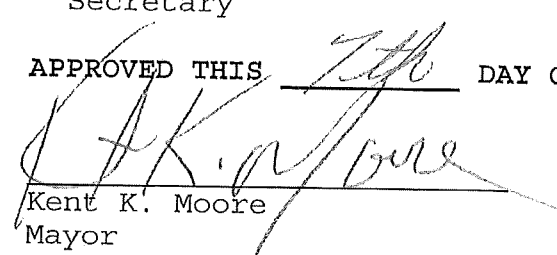
DUBLIN BOROUGH COUNCIL

BY:   
Robert Pellegrino  
President



Attest:   
Paul A. Williams  
Secretary

APPROVED THIS 7th DAY OF July, 2003.

  
Kent K. Moore  
Mayor